



CITY OF COUNCIL GROVE · 205 UNION STREET · PO BOX 313

COUNCIL GROVE, KS 66846 · 620-767-5417 · COUNCILGROVE.COM

**City Council Agenda  
May 3, 2022  
5:30 P.M. - City Hall**

WELCOME AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

Items not already on the agenda may be brought before the Governing Body. Persons must sign in to be eligible. (Three-minute maximum time limit). After three minutes, items will then be voted on to see whether to place the item on the next agenda.

CONSENT AGENDA:

- Minutes from the Previous meeting: Pages 2 – 3
- Appropriations:
- Lake Cabin Transfer: N/A

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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OLD BUSINESS:

- N/A

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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NEW BUSINESS:

- City Lake Committee Recommendation: B-40 Pages 4 - 9

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- Police and Fire Committee Recommendation: Page 10

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- Alcohol Consumption and Sale at Community Events Application – Council Grove Rotary Club Pages 11 - 14

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- Recreation Department Seasonal Employees - Appointment Pages 15 - 16

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- Executive Session: Attorney Client Privilege City Lake

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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Governing Body Comments:

Adjournment:

City Council Meeting Minutes  
April 19, 2022

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Keith Wessel, Jason Booker, Mark Berner, Sean Honer, Larry Siegrist, Sharon Haun also present were City Administrator Nick Jones and City Attorney Bill Halvorsen. Others attending were Marcus Hernandez, Pastor Billy Kryger, James Crosby, Mindy Andres, Monn Metzger, Kelly McDiffett, Deidra Knight, Angie Schwerdtfeger.

**PUBLIC COMMENT PERIOD**

Kelly McDiffett with USD #417 requested the city allow students to be shuttled to the Riverwalk bridge on UTV's for the promenade and back to the gym for prom on Saturday April 23<sup>rd</sup>. After discussion Councilperson Sharon Haun made a motion to approve the request. The motion was seconded by Councilperson Jason Booker. Motion Carried 6 – 0

**CONSENT AGENDA**

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Mark Berner seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- April 5, 2022, Minutes
- April 5, 2022, to Current Appropriations.
- Cabin Transfer: N/A
- Club Liquor License: El Rancho Viejo

**OLD BUSINESS**

- N/A

**NEW BUSINESS**

- **Together with Veterans: Jim Crosby**  
Jim Crosby presented Together with Veterans program aimed at reducing suicide among veterans and residents in Morris County. Mr. Crosby said that there have been 16 deaths by suicide in the last 8 years in Morris County. The focus of the program is to have an on-call licensed mental health clinician available for when the Council Grove Police or Morris County Sheriff office responds to a call of a mental health crisis. Mr. Crosby said the program received a \$100,000 dollar grant over 3 years, but that law for the funding prohibits the funds be used for hiring a mental health clinician. Mr. Crosby proposed that the city provide \$125 an hour for not more the 4 hours a month for when the Council Grove Police Department needs assistance with a mental health crisis. Mayor Debi Schwerdtfeger asked Mr. Crosby for a written proposal on how the program would work and function and bring it back to Council and noted that the city is very supportive of a mental health first responder.
- **Daughters of the America Revolution: Monna Metzger**  
Monna Metzger with the Daughters of the America Revolution requested permission to plant 2 bur oak and 4 serviceberry trees at the Madonna Park. After discussion Councilperson Sean Honer made a motion to approve the request. The motion was seconded by Councilperson Jason Booker. Motion Carried 6 – 0
- **Transportation Alternative Program Application: Safe Routes to School**  
City Administrator Nick Jones presented a Resolution to the Council to declare the eligibility of the City to submit an application to the Kansas Department of Transportation for use of Transportation Alternatives program funds for the Safe Routes to school Phase 1 improvements project and authorizing the City Administrator to sign this application. After discussion Councilperson Keith Wessel made a motion to approve the resolution. The motion was seconded by Councilperson Sharon Haun. Motion Carried 6 – 0 Resolution #041922-01
- **Sales Tax Grant Committee Recommendations:**  
City Administrator Nick Jones presented to the Council the recommendations from the Sales Tax Grant Committee.
  - **Flint Hills Rebuilders:** Requested \$5,000 in Sales Tax Grant funding. The Sales Tax Grant Committee voted to recommend the approval of the grant request for \$5,000 from the Sales Tax Grant fund to the City Council. A motion was made by

- **Water Rates within City** would go from \$5.41 per 1,000 gallons to \$5.57 per 1,000 gallons.
- **Sewer Rates within the City** would go from \$1.92 per 1,000 gallons to \$1.98 per 1,000 gallons.
- **Water Rate outside City** would go from \$10.82 per 1,000 gallons to \$11.14 per 1,000 gallons.
- **Sewer Rates outside the City** would go from \$3.83 per 1,000 gallons to \$3.95 per 1,000 gallons.

- **Executive Session - City Lake**

Mayor Debi Schwerdtfeger asked for a motion to go into Executive Session. A motion was made by Councilperson Keith Wessel to go into executive session for attorney client privilege regarding the City Lake, which included the Mayor, City Council, City Attorney, and City Administrator for 30 minutes. The Motion was seconded by Councilperson Mark Berner. Motion Carried 6 – 0  
 Upon returning to regular session no action was taken.

**GOVERNING BODY COMMENTS**

- Councilperson Jason Booker – N/A.
- Councilperson Mark Berner – N/A
- Councilperson Keith Wessel – N/A
- Councilperson Sean Honer – N/A
- Councilperson Larry Siegrist – N/A
- Councilperson Sharon Haun - N/A
- City Attorney Bill Halvorsen – N/A
- City Administrator Nick Jones – N/A
- Mayor Debi Schwerdtfeger – N/A

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Keith Wessel made a motion to adjourn. Councilperson Jason Booker seconded the motion. Motion carried 5 – 0

\_\_\_\_\_  
 Debi Schwerdtfeger Mayor

ATTEST:

\_\_\_\_\_  
 Nick Jones City Administrator



## CITY LAKE COMMITTEE

CITY COUNCIL MEETING RECOMMENDATION, May 3, 2022

1. Recommend the City Council approve a variance request of 6' to the 100' high water setback for the construction of a deck.

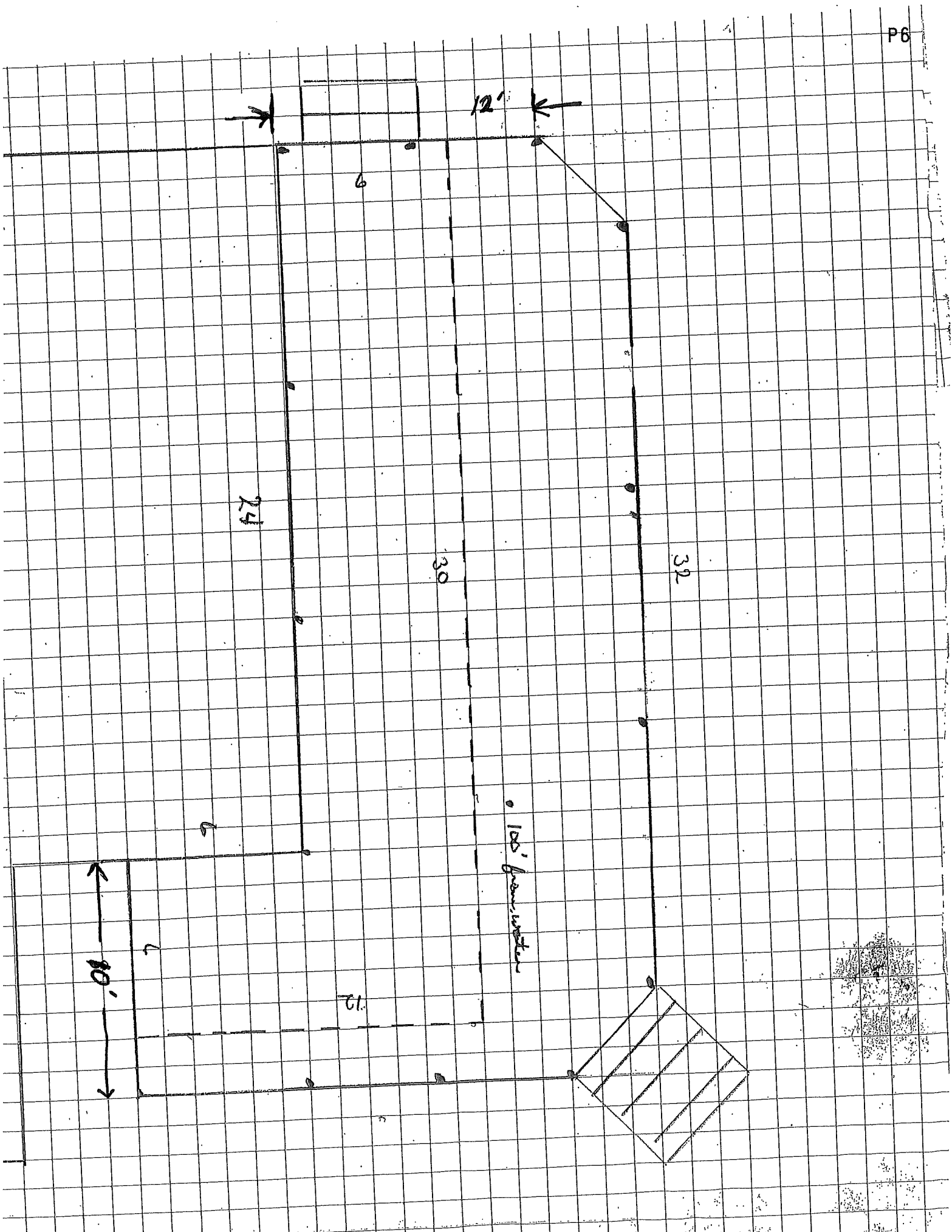
Rusty and Anjenette Heins, B-40

Variance for the deck will not restrict or interfere with the neighboring cabins or access to the area. The neighboring leaseholds are aware of this request and have indicated such in writing.

LAKE COMMITTEE: KEITH WESSEL  
LARRY SIEGRIST

CITY INSPECTOR: JAMES MASTERS





24

30

32

10'

12'

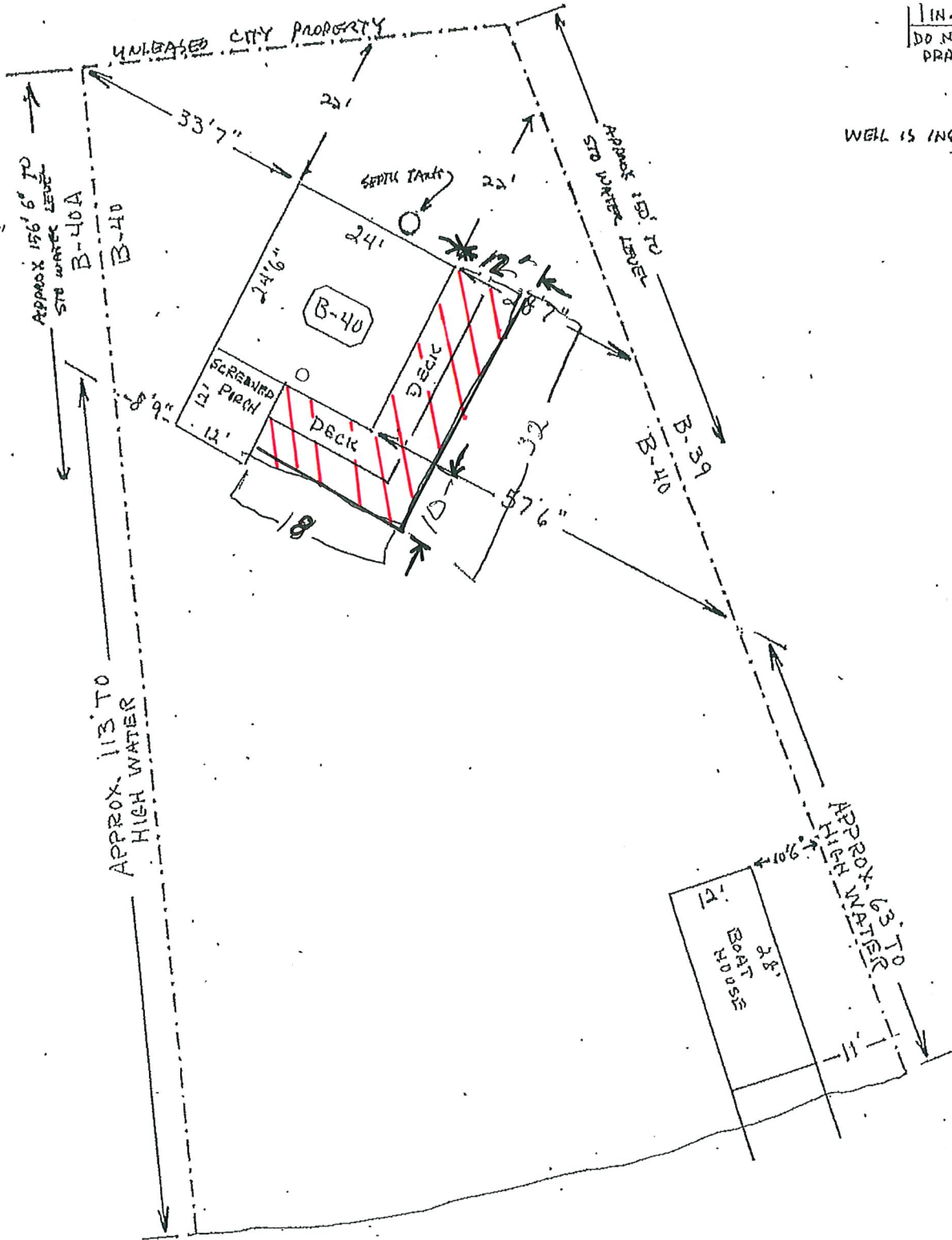
100' from water

10

B-40

1 IN. = 20 FT.  
DO NOT SCALE  
DRAWING

WELL IS INSIDE CABIN



3/21/22

To: Nancy and Roger Laudick  
Cindy and Doug Jensen

Rusty and Angie Heins are requesting to build a new deck at their Council Grove Lake house on 120 Scenic Circle Drive, Council Grove, KS 66846 (Cabin B40) and would like to request your approval. The new deck will be 12 feet.

Approval:

Nancy Laudick      4/9/22  
Nancy Laudick      Date

Roger Laudick      4-9-22  
Roger Laudick      Date

Cindy Jensen      4/6/22  
Cindy Jensen      Date

Doug Jensen      4/6/22  
Doug Jensen      Date

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## Police and Fire Committee Recommendation

The Police and Fire Committee recommends the appointment of Ryan Bradberry and Juan Sanchez to Volunteer Firefighters for the Council Grove Fire Department. This appointment is contingent on passing a physical, drug/alcohol screening, background check.





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**Alcohol Consumption and Sale at Community Events Applications**

1. NAME Council Grove Rotary Club  
ADDRESS 201 W Main

2. DATE OF EVENT June 16, 17 & 18  
TIME OF EVENT June 16 - 5 PM - 11 PM / 17 - 3 PM - 1 AM  
18 - 11 AM - 1 AM

3. STATE LICENSE PERMIT FOR THE SALE OF ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE \_\_\_\_\_

4. A SECURITY PLAN. **ATTACH TO FORM**

5. A PLAN FOR HOW AND WHEN THE PREMISES WILL BE CLEANED UP **ATTACH TO FORM.**

6. A PLAN AS TO HOW THE EVENT PROMOTER WILL PREVENT THE OFF PREMISES CONSUMPTION OF ALCOHOL AND THE CONSUMPTION OF ALCOHOL BY MINORS. **ATTACH TO FORM**

7. A DETAILED SITE MAP INDICATING ENTRY EXIT POINTS TO THE EVENT VENUE(S), DESCRIPTION OF THE SIGNAGE, BARRIERS, OR MAPS WHICH WILL USED TO DESIGNATE THE AREA IN WHICH ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGES MAY BE CONSUMED, NUMBER AND EXACT LOCATIONS OF ALL ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE SALE/DISTRIBUTION BOOTHS AND THE LOCATION OF ANY LICENSED DRINKING ESTABLISHMENTS THAT DESIRE TO PARTICIPATE IN THE TEMPORARY ENTERTAINMENT DISTRICT. **ATTACH TO FORM**

8. IS ENTRY TO THE EVENT OR TEMPORARY ENTERTAINMENT DISTRICT IS RESTRICTED TO INVITED GUESTS OR OPEN TO THE

PUBLIC. Guests with a purchased wrist band.

9. AT THE TYPE OF ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE TO BE SOLD OR DISPENSED AND THE MEANS OR METHOD WHICH WILL BE USED TO SELL, DISPENSE OR DISTRIBUTE THE ALCOHOL TO EVENT ATTENDEES. **ATTACH TO FORM**

10. IDENTIFY THE ON-SITE SUPERVISOR OF THE ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE SERVICE. John Hower

11. THE NAME, ADDRESS AND LICENSEE OF ANY DRINKING ESTABLISHMENT, WHICH IS ADJACENT TO THE EVENT AND WHICH HAS EXTENDED ITS LICENSED PREMISES INTO THE TEMPORARY ENTERTAINMENT DISTRICT IF SUCH EVENT IS OCCURRING ON THE PUBLIC STREETS AND SIDEWALKS OF THE CITY OF COUNCIL GROVE. **ATTACH TO FORM**

12. THE NAME AND ADDRESS OF ANY ADJACENT BUSINESSES WHICH ARE TO BE INCLUDED IN THE EVENT AREA OR TEMPORARY ENTERTAINMENT DISTRICT. **ATTACH TO FORM**

13. A LIST OF STREETS AND/OR STREET RIGHTS-OF-WAY TO BE CLOSED TO MOTOR VEHICLE TRAFFIC FOR SUCH EVENT OR TEMPORARY ENTERTAINMENT DISTRICT AND THE DATES AND TIMES FOR SUCH STREET CLOSURES. **ATTACH TO FORM**

14. IF SIGNS ARE TO BE USED TO DESIGNATE AREAS WHERE ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE MAY BE CONSUMED, A DIAGRAM SHOWING THE NUMBER, SIZE AND LOCATION OF SUCH SIGNS. **ATTACH TO FORM**

John Hower  
Applicant's Signature

4/20/22  
Date

\*\*\*\*\*CITY USE ONLY\*\*\*\*\*

The above application is hereby granted this \_\_\_\_ day of \_\_\_\_\_, 2022, for the purpose of retail sales on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, thru the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Clerk/City Administrator

\_\_\_\_\_  
Date

ALCOHOLIC BEVERAGE CONTROL  
109 SW 9th STREET  
P.O. Box 3506  
TOPEKA KS 66601-3506



DEPARTMENT OF REVENUE  
PHONE: 785-296-7015  
FAX: 785-296-7185  
www.ksrevenue.org/abc.html

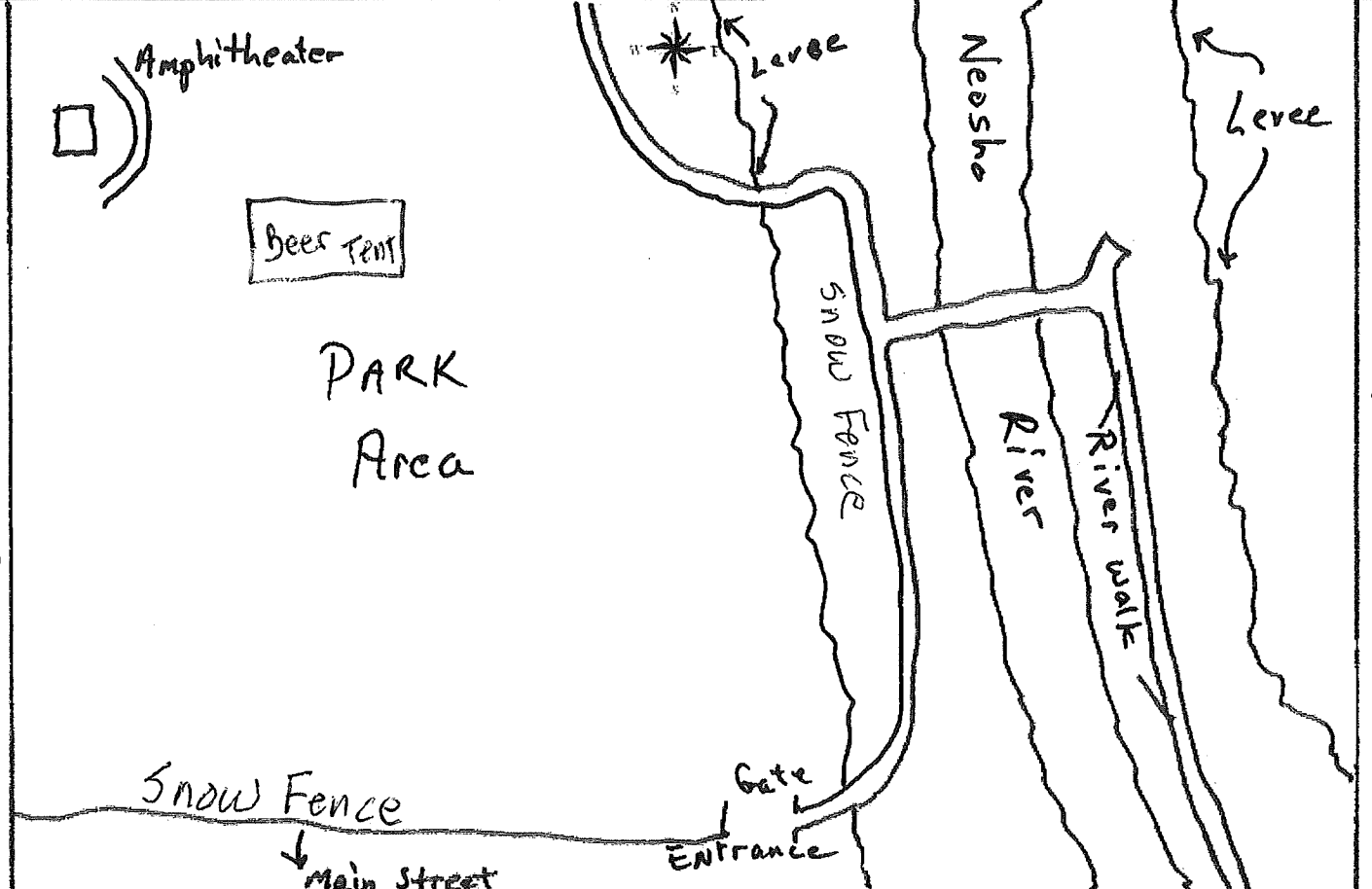
**TEMPORARY PERMIT LOCATION AND ZONING**

Organization Name or Individual Applicant: CA Rotary Club Event Date: June 16/17/18

Event Type:  Charitable Auction  On-Premise  Porcelain Container  
 Special Event\* - Number of Consecutive days (up to 30): \_\_\_\_\_

\*A special event is held on public streets, alleys, roads, sidewalks or highways and must be approved, by ordinance or resolution, by the local governing body of any city, county or township where such special event is being held.

**SECTION 1 – EVENT AREA:** Complete this section for On-Premise and Special Events only.  
In the space below, in ink, draw the floor plan and any outside areas included in the proposed event area where alcoholic liquor will be sold, served or consumed. If the area is outside, it must show where the three-dimensional barriers will be located to define the event area; and, include nearby streets for reference. Shade in the areas you DO NOT wish to be permitted.



**SECTION 2 – CERTIFICATE OF CITY, TOWNSHIP OR COUNTY CLERK:** (Completed by the clerk).

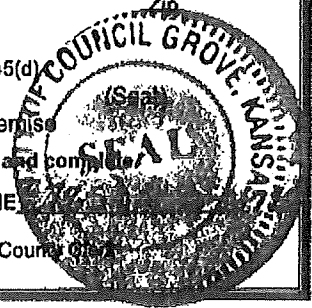
I HEREBY CERTIFY THAT THE PREMISES AT 14 Main St. Council Grove, KS 66846  
Location Street Address City Zip

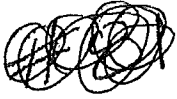
CITY LIMITS:  Inside the incorporated city limits  Outside the city limits  
ZONING:  within an area that complies with all applicable zoning regulations required by K.S.A. 41-2645(d)  
 located outside an incorporated city, in a township or county that is not zoned  
LOCATION:  government property  private property  public property  CMB licensed premise

I declare under penalties of perjury that to the best of my knowledge and belief that Section 2 is true, correct and complete.

CLERK SIGNATURE Nick Jones  
PRINTED NAME Nick Jones

DATE 05/10/2021 PHONE \_\_\_\_\_  
 City Clerk  Township Clerk  County Clerk





# Washunga Days

207 West Main Street Council Grove, KS 66846

## Alcohol Consumption and Sales at community Events Application

4. The Washunga Days committee will be on the festival grounds at all times to supervise the event. Wristbands will be given to individuals after confirmation of legal age. One color of wristband will be provided on Friday, another on Saturday. We will provide a joint effort in checking to ensure that individuals who are consuming alcohol are wearing the provided wristbands. The committee plans to coordinate with the Council Grove Police Department and Morris County Sheriff's Department, after hours.
5. The festival premises will be cleaned consistently throughout the day and night. The Washunga Days committee will coordinate with a local trash service for trash receptacles to be emptied daily.
6. The Washunga Days committee plans to prevent the off premises consumption of alcohol and the consumption of alcohol by minors in many ways. Signs will be posted throughout the venue, "NO Alcohol Beyond This Point," the area where alcohol may be consumed will be designated on the festival map, and a fence will surround the perimeter of the festival. IDs will be checked prior to the issuance of a wristband. IDs may also be checked at the beer cabin.
7. Map attached. No licensed drinking establishments desire to participate in the temporary entertainment district.
- 9 CMB will be sold at Washunga Days . A small selection of low-alcohol beer, in a can, will be available for consumers. All CMB will be purchased from regional distributors.
11. N/A
12. NA
13. No street closures are requested for CMB service at Washunga days
14. Map attached. Signs have not yet entered production.

**CGAC/CGRD Appointment List 2022**

<b>Name</b>	<b>Position</b>	<b>Wage</b>
Katy Herde	Pool Manager	\$11
Lauren Carlson	Asst. Pool Manager	\$9.91

**CGAC/CGRD Appointment List 2022**

<b>Name</b>	<b>Position</b>	<b>Wage</b>
Adeiah Heffner	Lifeguard - 1st year	\$8.25
Casaiia Mullen	Lifeguard - 1st year	\$8.25
David Seymour	Lifeguard - 1st year	\$8.25
Elizabeth Armstrong	Lifeguard - 1st year	\$8.25
Koen Hula	Lifeguard - 1st year	\$8.25
Lillian Zeigler	Lifeguard - 1st year	\$8.25
Allison Hower	Lifeguard - 2nd year	\$8.50
Bree Hilton	Lifeguard - 2nd year	\$8.50
Gavin Mills	Lifeguard - 2nd year	\$8.50
Hailey Hewitt	Lifeguard - 2nd year	\$8.50
Karly Goodell	Lifeguard - 2nd year	\$8.50
Madilyn Hilton	Lifeguard - 2nd year	\$8.50
Myles Gant	Lifeguard - 2nd year	\$8.50
Keeley Honas	Lifeguard - 3rd year	\$9.00

**CGAC/CGRD Appointment List 2022**

<b>Name</b>	<b>Position</b>	<b>Wage</b>
Addison Craige	Concessions	\$7.69
Brenah Cannon	Concessions	\$7.69
Brycen Palmquist	Concessions	\$7.69
Cienna Good	Concessions	\$7.69
Dax Myers	Concessions	\$7.69
Drew Buchman	Concessions	\$7.69
Easton Hanson	Concessions	\$7.69
Emily Bacon	Concessions	\$7.69
Finn Gant	Concessions	\$7.69
Haylie Grant	Concessions	\$7.69
Hollyn Zeigler	Concessions	\$7.69
Jacy Koch	Concessions	\$7.69
Jessica Filken	Concessions	\$7.69
Jimmy Wendel	Concessions	\$7.69
Kierni Mullen	Concessions	\$7.69
Kohin Swalley	Concessions	\$7.69



Lauren Brown	Concessions	\$7.69
Linkin Sherwood	Concessions	\$7.69
Madison Brown	Concessions	\$7.69
Makenzie Grant	Concessions	\$7.69
Marlee Gant	Concessions	\$7.69
Mason Wilkens	Concessions	\$7.69
Maxton Villalobos	Concessions	\$7.69
Paul Bessmer	Concessions	\$7.69
Rylee Spaulding	Concessions	\$7.69

**CGAC/CGRD Appointment List 2022**

<b>Name</b>	<b>Position</b>	<b>Wage</b>
Mija Carlson	General Maint.	\$9.91
Braden Reddick	General Maint.	\$9.91
Jace Goodman	General Maint.	\$7.69