



**City Council Agenda  
Sept. 21, 2021  
5:30 P.M. - City Hall**

WELCOME AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

Items not already on the agenda may be brought before the Governing Body. Persons must sign in to be eligible. (Three-minute maximum time limit). After three minutes, items will then be voted on to see whether to place the item on the next agenda.

CONSENT AGENDA:

- Minutes from the Previous meeting:
- Appropriations:
- Lake Cabin Transfer: N/A

Pages 2 – 3

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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OLD BUSINESS:

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- North Riverwalk Extension Update:

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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NEW BUSINESS:

- City Audit – Cindy Jensen

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- Police and Fire Committee Recommendation: Appointment of Markese Godley Page 4

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- Police and Fire Committee Recommendation: Council Grove Fire Department Gear Page 5

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- TCW Camera Proposal – Riverwalk Park Page 6

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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- Executive Session – City Lake

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:
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Governing Body Comments:

Adjournment:

City Council Meeting Minutes  
September 7, 2021

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Keith Wessel, Mark Berner, Sharon Haun, and Mark Brooks. City Administrator Nick Jones were also present. Others attending were Mindy Andres, Marcus Hernandez, Larry Fisher, Aron Doty, Carolyn Bolen, and Donna Bundy. Councilperson Larry Siegrist was absent

**PUBLIC COMMENT PERIOD I**

Carolyn Bolen with the Daughters of the American Revolution (DAR) presented to the City Council a Proclamation to proclaim September 17 – 23 as Constitution Week to ask citizens to reaffirm the ideals the Framers of the Constitution had in 1787. After discussion Mayor Debi Schwerdtfeger asked for a motion to proclaim September 17 – 23 as Constitution Week. Councilperson Jason Booker made a motion to approve the Proclamation as presented. The motion was seconded by Councilperson Keith Wessel. Motion Carried 4 – 0. Mark Berner was not present.

417 Superintendent Aron Doty asked the City Council to allow the fireworks at home football games on September 10<sup>th</sup>, 24<sup>th</sup> and October 8<sup>th</sup>, 15<sup>th</sup>. After discussion Councilperson Mark Brooks made a motion to approve the request. The motion was seconded by Councilperson Jason Booker. Motion Carried 4 – 0 – Mark Berner was not present.

**CONSENT AGENDA**

Councilperson Keith Wessel made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. The consent agenda consisted of:

- August 17, 2021, Minutes
- Special Meeting Minutes
- Aug 17, 2021, to Current Appropriations.
- Cabin Transfer: K-23
- Riverbank Brewing, LLC – Club Liquor License

Motion carried 4 – 0 – Mark Berner was not present

**OLD BUSINESS**

- **North Riverwalk Extension – Update:**

City Administrator Nick Jones reported that one of the new light poles would need to be replaced after being hit by one of the sub-contractors and the S & J would come back to install the new pole and rewire the lights for LED lights.

**NEW BUSINESS**

- **City Lake Committee Recommendation – B-10**
  - City Inspector James Masters presented the recommendation from the City Lake Committee regarding the request from Ron and Cherisse Jantz B-10 for 30 feet end cap extension for the construction of a two-car garage. The City Lake Committee recommended approval of the request to the City Council. After discussion Councilperson Sharon Haun made a motion to approve the recommendation from the City Lake Committee. The motion was seconded by Councilperson Jason Booker. Motion Carried 4 – 0 – Mark Berner was not present.
- **City Code 12-612 – Definition of a Boathouse**
  - City Inspector James Masters and City Attorney Bill Halvorsen presented to the City Council a suggested definition change to City Code 12-612a to define what is considered a boat house. Inspector Masters told the Council that tenants at the City Lake are applying for boat house permits but not putting in doors or ramps to allow for the storage of a boat. The definition of a boathouse means a single story detached accessory structure not exceeding 16 feet above the floor of the structure, designed, and used to house, shelter, store or protect boats, watercraft and related marine equipment. The structure will be on a permeant foundation located on the waterfront of the lot not more than 25 feet from the high-water mark. The structure will be constructed to allow boats to be launched into or hauled out of the lake. The structure shall not contain a toilet, sink, bathroom,





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## **Police and Fire Committee Recommendation**

The Police and Fire Committee recommends the appointment of Markese Godley to full-time Class B Police Officer at a payrate of \$16.50 with a 6-month probationary period. This appointment is contingent on passing drug test, physical, background check, and psychological examination.



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## Police and Fire Committee Recommendation

The Police and Fire Committee recommend the purchase of the following gear for the Council Grove Fire Department.

### CGFD PPE Staff Recommendation

	<b>Structural PPE</b>	<b>Each</b>	<b>Total</b>
7	Cairns Fire Helmets	\$285.00	\$1,995.00
7	Globe Shadow XF 14 ' Boot	\$388.00	\$2,716.00
	<b>Wildland PPE</b>	<b>Each</b>	<b>Total</b>
14	PGI Fire Line Dual Purpose Field Jacket	\$342.00	\$4,788.00
14	PGI Fire Line Dual Purpose Field Pant/Knee Pads	\$333.00	\$4,662.00
14	PGI Jacket Name Banner Letter 10 max	\$2.75	\$231.00

**\$16.50 Per Banner Avg.**

**TOTAL \$14,392.00**

	<b>CGFD Buker Coat Name Tags</b>	<b>Each</b>	<b>Total</b>
6	Black Armor Velcro Patch	\$50.00	\$300.00
6	Firefighters Last Name in 3" Lime/Yellow Lettering	\$9.00	\$90.00
	\$9.00 Per Letter - Up to 10 Letters		

**TOTAL \$390.00**

**Grand Total \$14,782.00**



1568 S 1000 Rd  
Council Grove, KS 66846

ESTIMATE

ESTIMATE IS VALID FOR 30 DAYS

Matt Smith  
(620) 767-9914  
[msmith@tctainc.net](mailto:msmith@tctainc.net)

9/3/2021

**BILL TO**

Nick Jones  
City of Council Grove

**INSTALL LOCATION**

Council Grove Riverwalk Playground  
Council Grove Riverwalk Electrical H-Frame

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Vivotek ND9323P 8 Channel NVR	1	549.99	549.99
2TB Surveillance Hard Drive	1	99.99	99.99
Vivotek NVR Mounting Ear Bracket Supports	1	24.99	24.99
Vivotek IB9388-HT 5MP Bullet Camera	2	329.99	659.98
Ubiquiti NSMS PtP Radio	2	99.95	199.90
DDB Unlimited Outdoor 7RU Cabinet, 19" Rack, Fan & Heater Kit	1	2799.99	2799.99
Vivotek Pole Mount Adapters	2	64.99	129.98
Vivotek Outdoor Junction Box	2	45.99	91.98
Vivotek PoE Injectors	2	32.99	65.98
Comtrend Switch - 5 Port	1	29.99	29.99
Minuteman Battery Backup Unit/Surge Protector	1	89.95	89.95
RJ45 Connectors	18	0.95	17.10
Cat5 Wiring	40	0.25	10.00
Outdoor Enclosure, Small	1	49.99	49.99
Labor - Configuration/Installation/Testing	1	1540.00	1540.00

Notes: Scope of work includes installation of 2 bullet cameras on the Northwest light pole at the playground. TCT will install an outdoor enclosure housing the NVR on the back side of the H-frame near where the Girl Scout Cabin used to be. A PtP wireless link will be installed to bridge the cameras at the playground to the NVR. The City of CG will be responsible for verifying the electrical outlet on the playground light pole is live, as well as having an electrician install an outlet in the outdoor enclosure on the electrical H-frame. The City of CG will need to establish Internet access on the fiber terminal at the H-frame as well. Any additional materials required for the installation or labor not included in the original estimate will be added to the final bill. Final bill will be delivered upon completion of the project or projects and is due upon receipt.

<b>SUBTOTAL</b>	6359.81
<b>DISCOUNT</b>	0.00
<b>SUBTOTAL LESS DISCOUNT</b>	6359.81
<b>TAX RATE</b>	0.00%
<b>TOTAL TAX</b>	0.00
<b>SHIPPING/HANDLING</b>	0.00

**Quote Total \$ 6,359.81**

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_