



CITY OF COUNCIL GROVE · 205 UNION STREET · PO BOX 313

COUNCIL GROVE, KS 66846 · 620-767-5417 · COUNCILGROVE.COM

**City Council Agenda
March 1, 2022
5:30 P.M. - City Hall**

WELCOME AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

Items not already on the agenda may be brought before the Governing Body. Persons must sign in to be eligible. (Three-minute maximum time limit). After three minutes, items will then be voted on to see whether to place the item on the next agenda.

CONSENT AGENDA:

- Minutes from the Previous meeting:
- Appropriations:
- Lake Cabin Transfer: N/A

Pages 2 – 3

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:

OLD BUSINESS:

- Update: Safe Routes to School

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:

- Update: Base Grant

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:

- Update: CCLIP - HWY56 Resurfacing

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:

NEW BUSINESS:

- Executive Session – City Lake

Motion:	Seconded:	Action:	Abstention:	Este. Cost:	Appd.	Cost:

Governing Body Comments:

Adjournment:

City Council Meeting Minutes
February 15, 2022

WELCOME AND CALL TO ORDER

Council President Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Keith Wessel, Jason Booker, Sharon Haun, Sean Honer, Mark Berner, Larry Siegrist and City Administrator Nick Jones and City Attorney Bill Holverson. Others attending were Marcus Hernandez, Angie Schwerdtfeger, Crystal Aceves, Tad McLaron, Sheyanne Masters, Kay Hutchinson, Ryan McDonald

PUBLIC COMMENT PERIOD

Kay Hutchinson addresses the City Council regarding the lack of notices in the paper about missing dogs. Mr. Hutchinson stated that other communities would dump dogs in Council Grove and the city would place a notice in the paper to get the dog adopted. City Administrator Nick Jones informed Mr. Hutchinson that the city does not put dogs down unless they are injured or to aggressive to adopted. Administrator Jones also informed Mr. Hutchinson that that the city utilizes social media when an animal is picked up and the dog is either returned to the owner by the dog catcher or picked up at the vet clinic. Administrator Jones also pointed out that the city has an adoption program in place with the information being posted on the city website and social media pages.

CONSENT AGENDA

Councilperson Sharon Haun made a motion to approve the Consent Agenda as presented in the packet. Councilperson Jason Booker seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- Feb 1, 2022, Minutes
- Feb 1, 2022, to Current Appropriations.
- Cabin Transfer: N/A

OLD BUSINESS

- N/A

NEW BUSINESS

- **Blighted Structures Committee Recommendation:**
 - **150 S 8th Street**
 - **421 Hays Street**

City Inspector James Masters present the recommendation from the Blighted Structure committee regarding the properties located at 150 S 8th Street and 421 Hays Street. Inspector Masters inspected 150 S 8th street in December of 2021 and mailed a notice to the homeowner. Inspector Masters informed the Council that the homeowner Jose Gonzales filled out a demo permit for the house and garage and has 45 days to demo the structures.

Inspector Masters inspected 421 Hays Street in December 2021 and noted structural issues for the deck, broken windows, cracked concrete steps to the porch. Inspector Masters mailed a notice to the homeowner. Inspector Masters was contacted by the realtor of the property Crystal Aceves that the property was in the final stages of being purchased and that the issues with property were noted in the sale agreement. The new owner Tad McLaron was present and stated all repairs would be done once the sale was complete. The Council agreed to give Mr. McLaron 60 days from the date of closing to complete the repairs.

- **Economic Development Committee Recommendation – Base Grant Application**
Mayor Debi Schwerdtfeger spoke to the Council regarding the recommendation from the Economic Development Committee to apply for the Building a Stronger Economy grant (BASE Grant) to the Department of Commerce. Christy Davis was contacted by the city to write the grant at a cost of \$5,000. The grant is a 25% match from the city with the grant cover the other 75% of the projects submitted. If awarded the grant the city will use the funds to complete work on the Amphitheater, Baseball and Softball Field lighting, and develop a Master Plan for housing, industrial and commercial development. Mrs. Davis said she felt good about the city's chances of receiving funding as the state is looking at helping smaller communities. The grant is due by February 28, 2022, and the announcement date is set for March 25, 2022. After discussion Councilperson Sharon Haun made a motion to approve the recommendation and the fee for grant writing in the

amount of \$5,000. The motion was seconded by Councilperson Sean Honer. Motion Carried 6 – 0

- **Utilities Committee Recommendation – GIS Mapping**

City Administrator Nick Jones spoke to the Council regarding the presentation from BG Consultants for GIS mapping services and software from ArcGIS. Administrator Jones explained to the Council that the GIS mapping will allow the city to maintain information regarding sewer, water, and storm water runoff structures and piping and help provide accurate locations and note problem areas. Administrator Jones said the cost was not to exceed \$7,000 for work completed by BG Consultants and \$500 per year for ArcGIS software account. After discussion Councilperson Keith Wessel made a motion to approve the recommendation from the Utilities Committee with cost split between water, sewer and stormwater running off (Street and Parks). The motion was seconded by Councilperson Mark Berner. Motion Carried 6 – 0

- **Executive Session - City Lake**

Mayor Debi Schwerdtfeger asked for a motion to go into Executive Session regarding the City Lake. A motion was made by Councilperson Keith Wessel to go into executive session, which included the City Council, City Attorney, and City Administrator for 30 minutes. The Motion was seconded by Councilperson Mark Berner Motion Carried 6 – 0
Upon returning to regular session no action was taken.

GOVERNING BODY COMMENTS

- **Councilperson Jason Booker** – N/A
- **Councilperson Mark Berner** – asked if the city website had been updated. Administrator Jones said that Story Media just completed the update.
- **Councilperson Keith Wessel** – N/A
- **Councilperson Sean Honer** – N/A
- **Councilperson Larry Siegrist** – N/A
- **Councilperson Sharon Haun** – informed the Council that the Santa Fe Trail Committee has scheduled another Gun Fight for July 15th and 16th.
- **City Attorney Bill Halvorsen** – N/A
- **City Administrator Nick Jones** – asked the Council about selling the Penny’s Concrete land as there have been inquiries about purchasing the land. Administrator Jones asked if the Council wanted to hold off sense there is a housing study be done by GMDC and that could possibly be a place for housing. The Council agreed to hold off on selling the property until the results of the housing study are complete.
- **Mayor Debi Schwerdtfeger** – asked Councilperson Sharon Haun to speak to Flint Hills Regional Council regarding the Comp 2025 plan website being down sense they are responsible for the website.

Councilperson Keith Wessel made a motion to adjourn. Councilperson Sharon Haun seconded the motion. Motion carried 6 – 0

_____ Mayor
Debi Schwerdtfeger

ATTEST:

_____ City Administrator
Nick Jones