

REQUEST FOR SPECIAL COUNCIL MEETING

THE HONORABLE MAYOR, STEVE SHEPARD
CITY OF COUNCIL GROVE, KANSAS

WE, the undersigned, Council Members of the City of Council Grove, Kansas here respectfully request you to call a special meeting of the Council to be held at the Council Grove City Hall meeting room, Monday, October 24, 2016 at 5:30 p.m., for the purpose of discussing the following agenda item:

CGLA backup water source presentation
Utilities Department Appointment
Utilities Department salary discussion
Public Works open discussion

Sharon Jones
Betty Hughes
Mark E. Bould
Steve Hone
[Signature]
[Signature]

OFFICE OF THE CITY CLERK

TO COUNCIL MEMBERS:

You are hereby notified that there will be a special meeting of the City Council, to be held at the Council Grove City Hall meeting room, Monday, October 24, 2016 at 5:30 p.m., for the purpose of discussing the following agenda item:

CGLA backup water source presentation
Utilities Department Appointment
Utilities Department salary discussion
Public Works open discussion

WITNESS MY HAND AND THE SEAL OF SAID CITY THIS 17th DAY OF OCTOBER 2016.

[Signature]
STEVE SHEPARD, MAYOR

ATTEST:

[Signature]
DANNY L. MATTHEWS, CITY ADMINISTRATOR



Special City Council Meeting Minutes
October 24, 2016

This Special Meeting was held at the Council Grove City Hall at 205 Union St. Mayor Steve Shepard called the Special City Council Meeting to order with the Pledge of Allegiance. Council members present were: Jesse Knight, Sharon Jones, Jeff Blosser, Mark Brooks, Betty Hughey, and Sharon Haun. City Administrator Danny Matthews was also present. City Attorney Randy Heilman was absent. Others attending were: Larry Fischer, Angela Anderson, Gary Bolton, Robert Herbig, Tom Nurnberg, Jim Sterkart, Larry Heyka, Keith Wessel, Allicia Wessel, Taylor Adams, Kay Hutchinson, Marty Wright, Eric Nelson, Mary Honeyman, Utilities Superintendent Derrick Craige, Road & Parks Superintendent Jeff Barbo, Craig McNeal, and Megan Glotzbach.

CGLA Backup Water Source Presentation

Larry Fisher and Tom Nurnberg, representing the Council Grove Lake Association, gave a presentation encouraging the City Council to connect a line to the Federal Reservoir as a backup water source. After presentation and discussion Jesse Knight made a motion to have the Utilities Committee, City Administrator, and Utilities Superintendent Derrick Craige meet with the Corps of Engineer's to look over the current contract as well as what the Corps responsibility would be if the City did hook up to the Reservoir. Also it was requested to have the same group talk with the State about changing the point of entry for an alternative hook-up at the River beside the Water Plant. Betty Hughey seconded the motion and the Council voted 6-0 in favor. Motion carried.

Utilities Department Appointment

Mayor Steve Shepard appointed James Hardin as an Apprentice Water Plant Operator at \$12.40/hour contingent on passing a background check, drug and alcohol testing, and a physical. Betty Hughey made a motion to confirm the appointment. Sharon Jones seconded the motion and the Council voted 6-0 in favor. Motion carried.

Utilities Department Salary Discussion

Utilities Superintendent Derrick Craige suggested a \$.50 pay increase for completing the required certifications for employment in the Water Department. Utilities Superintendent Derrick Craige noted the pay increases may help retain employees as well as give incentive for obtaining and maintaining certifications up to date. After discussion Jesse Knight suggested City Administrator Danny Matthews and Payroll Clerk Megan Glotzbach determine what the pay increase and the increased employee benefit calculation would do to the budget.

Public Works Open Discussion

Mayor Steve Shepard suggested covering the clarifier for cutting down algae growth and increase security. Options discussed were a metal tank cover from Tank Connection and a canvas cover from Coverall. After discussion Mark Brooks suggested Utilities Superintendent Derrick Craige gather information from Tank Connection about what may be needed and prices for covering the clarifier.

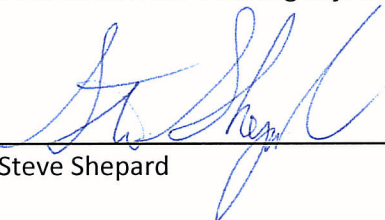
At this time Council Member Blosser excused himself from the meeting.

Mayor Steve Shepard inquired on when the Fairmont area is expected to be completed. Road & Parks Superintendent Jeff Barbo noted they ran out of dirt due to the Riverwalk Project and once they have more dirt available it will be completed soon after.

Utilities Superintendent Derrick Craige noted the Waterline Extension is still waiting on cost to be put together to come up with a contract for tapping into the line.

ADJOURNMENT

Sharon Jones made a motion to adjourn. Betty Hughey seconded the motion and the Council voted 5-0 in favor. Motion carried. Meeting adjourned.



Steve Shepard Mayor

ATTEST:



Danny Matthews City Administrator

