

City Council Meeting Minutes  
September 5, 2017

**WELCOME AND CALL TO ORDER**

Mayor Steve Shepard called the regular City Council Meeting to order with the Pledge of Allegiance. Council members present were: Jesse Knight, Sharon Jones, Jeff Blosser, Betty Hughey, and Sharon Haun. Councilperson Mark Brooks was absent. City Attorney Randy Heilman was also present. City Administrator Danny Matthews was absent. Others attending were: Jason Ziegler, Ricci Ziegler, Kay Hutchinson, Julie Hower, Diane Wolfe, Elisha Bacon, Max Byram, Building Inspector Larry Siegrist, Deputy Building Inspector James Masters, Marcus Hernandez, and Megan Glotzbach.

**BLIGHTED STRUCTURES HEARING**

Deputy Building Inspector James Masters reported both 000 S. 5<sup>th</sup> St. with a demolition or repair order and 26 N. Adams St. with a repair order have been completed and no further action is required.

**PUBLIC COMMENT PERIOD I**

None

**CONSENT AGENDA**

Councilperson Jeff Blosser made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Jones seconded the motion. The consent agenda consisted of:

- A. August 15, 2017 Minutes.
- B. August 15, 2017 to Current Appropriations.
- C. Transfer: E-22 from Joseph & Patricia Curry and Timothy & Sheryl Chadd to Nicole Niemann, Council Grove, KS.

The Council voted 4-0 in favor with Councilperson Betty Hughey abstaining. Motion carried. 5-0

**OLD BUSINESS**

**D. City Lake Water/Sewer Committee Proposal.**

The City Lake Water/Sewer Committee Proposal was presented in front of the Council for review. Councilperson Jeff Blosser noted the Water/Sewer Committee recommends the approval of Phase 1. The following are some points from Phase 1: Research sanitary sewer alternatives; Discuss with KDHE for prior approval of all options; Layout drawings and cost estimates for up to 3 options; and Help find financing options for the project. Councilperson Blosser noted this phase will give the Council enough information to find funding and decide which option to choose. Councilperson Blosser noted this project will give the City assurance of water safety for the future. After discussion Councilperson Jeff Blosser made a motion to approve the Proposal for Phase 1 up to \$14,000.00, paid out of the 10% of the 10% City Lake Fund, upon approval by the City Attorney and the City Administrator. Councilperson Jesse Knight seconded the motion and the Council voted 5-0 in favor. Motion carried.

**E. Trash Cans and Dog Clean Up Stations.**

This item was tabled to the Council Meeting.

**F. Equipment Fee Ordinance 2<sup>nd</sup> Reading.**

Mayor Steve Shepard noted this is the seconded reading for the Equipment Fee Ordinance. Councilperson Jeff Blosser made a motion to approve the Equipment Fee Ordinance.

Councilperson Betty Hughey seconded the motion and the Council voted 5-0 in favor. Motion carried. Ordinance # 2189

**NEW BUSINESS**

**G. Chicken Ordinance Variance Request.**

This item was removed from the agenda.

**H. Rush the Rails Request/Consumption Application.**

Consumption Application is presented in the Packet for the Council's review. Ricci Ziegler, representing Rush the Rails, noted the event will take place on October 7, 2017 with setup on October 6, 2017 and requested the Consumption Application Fee be waived. After discussion Councilperson Jesse Knight made a motion to approve the Consumption Application and have the Fees waived. Councilperson Sharon Jones seconded the motion and the Council voted 5-0 in favor. Motion carried.

Mrs. Ziegler also requested the following: 10 picnic tables to be placed around the Girl Scout Cabin; Mowing and Weed eating done just before the event; Fireworks display on the evening of October 7, 2017; and Close off the east entrance into the Riverwalk area, from the Guardian of the Grove to the foot bridge, and the north Riverwalk entrance. Mrs. Ziegler noted the closing off of the sidewalk is due to the path of the race, a map of the race path though the Riverwalk is included with the consumption application. Councilperson Jeff Blosser made a motion to approve the four request as stated. Councilperson Sharon Haun seconded the motion and the Council voted 5-0 in favor. Motion carried.

**I. Grassland Grind Request/ Consumption Application.**

Consumption Application is presented in the Packet for the Council's review. Elisha Bacon, representing Grassland Grind, noted the consumption application is not a true consumption application as the alcohol will be purchased in BG's Bar and Grill and be transported to a designated area at the Cottage House, as such no fees are required. Mayor Steve Shepard inquired how the cups will be identified. Max Byram, owner of BG's Bar and Grill, noted all cups will have the BG's Logo and all of age guest will have a wristband for identification. Mr. Byram noted this event is a fundraiser for the Life Center and will be held on September 16, 2017 with the race starting at 10:00 A.M. and fishing around 5:00 P.M. Mr. Byram also noted the request includes closing off part of the alley way between BG's and the Cottage House to allow for fencing as a path to the designated area. City Attorney Randy Heilman noted on the Application the "time of event" is from 10:00 A.M. to 2:00 A.M. The Community Event Ordinance does not allow the sale of alcohol past 12:00 A.M. and a Resolution will need to be drafted for the application to be allowed. After discussion Councilperson Jesse Knight made a motion to have the City Attorney draft a Resolution and allow the open beer garden as requested for the Grassland Grind on September 16, 2017. Councilperson Sharon Haun seconded the motion and the Council voted 5-0 in favor. Motion carried.

**J. Circus Application.**

Circus Application is presented in the Packet for the Council's review. Councilperson Jeff Blosser made a motion to approve the circus application as presented. Councilperson Sharon Jones seconded the motion and the Council voted 5-0 in favor. Motion carried.

**K. Riverwalk Committee Recommendations.**

Julie Hower, representing the Riverwalk Committee, noted flags have been placed in the proposed area for the John White Memorial Pavilion. The proposed area is north of the parking lot, south of the playground equipment, and west of the sidewalk. Mrs. Hower noted the Riverwalk Committee is requesting permission to build the Pavilion, at no cost to the City, in the proposed area. Councilperson Jeff Blosser noted the pavilion will be a good place for birthday parties and picnics. Mrs. Hower noted the Riverwalk Committee has spoken with Road & Parks Superintend Jeff Barbo about connecting to the existing sidewalk and the pavilion may need to be redesigned slightly to allow for the sidewalk connection. Councilperson Jeff Barbo made a motion to allow the construction of the John White Memorial Pavilion near the Playground area as presented. Councilperson Sharon Jones seconded the motion and the Council voted 5-0 in favor. Motion carried.

**L. Boy Scout Cabin Discussion.**

City Attorney Randy Heilman noted the Deed for the Boy Scout Cabin is in front of the Council for their review. City Attorney Heilman continued to note this is a Quick Claim Deed to the City and the following are conditions that must be maintained or the City will have full right to take possession of the property: the first parties of the Boy Scouts of America or their successors are allowed to use the building as long it is used as the headquarters and meeting place for the Boy Scouts of America, the property will be kept in good repair, and insured. Mayor Steve Shepard suggested tabling this to next Council meeting and have a representative from the Boy Scouts come before the Council to explain what they hope to do with the Boy Scout Cabin. Councilperson Sharon Haun made a motion to table the Boy Scout Cabin Discussion to next Council Meeting. Councilperson Jeff Blosser seconded the motion and the Council voted 5-0 in favor. Motion carried.

**M. 15 Min. Executive Session – Non-Elected Personnel Matter.**

Councilperson Jesse Knight made a motion to go into a 15 minute Executive Session a discussing Non-Elected Personnel Matter. Those to attend are the five Councilmembers present, Mayor Steve Shepard, and City Attorney Randy Heilman. Councilperson Sharon Haun seconded the motion and the Council voted 5-0 in favor. Motion carried.

Upon return to regular session Councilperson Jesse Knight made a motion to spend up to \$2,500.00, paid out of the General Account, to reimburse travel expense for four to five City Administrator Applicants for an all Council Interview. Councilperson Betty Hughey seconded the motion and the Council voted 5-0 in favor. Motion carried.

**Additional Grassland Grind – added to the agenda per Mayor**

Ricci Ziegler, representing Grassland Grind, requested approval to close off Columbia Street from Mission Street to Neosho Street on September 16, 2017 from 10:00 A.M. to 7:00 P.M. for the Grassland Grind start and finish area. After discussion Councilperson Jesse Knight made a motion to approve the road closure as requested. Councilperson Sharon Haun seconded the motion and the Council voted 5-0 in favor. Motion carried.

**GOVERNING BODY COMMENTS**

Councilperson Sharon Haun noted the Flint Hills Regional Council will be having their meeting at the Morris County Courthouse on September 15, 2017 from 9:00 A.M. to 12:00 P.M.

Councilperson Betty Hughey reminded the community, on October 8, 2017 there will be a Breast Cancer Celebration from 3:00 P.M. to 5:00 P.M. at the Riverwalk. Councilperson Hughey requested to place a banner on the Riverwalk foot bridge a week or more before the Celebration. Councilperson Jesse Knight made a motion to approve the banner placement as requested. Councilperson Sharon Haun seconded the motion and the Council voted 5-0 in favor. Motion carried.

Councilperson Jesse Knight inquired if a Dog Swim is still able to happen on the last open pool day. Councilperson Jeff Blosser noted he would check with Recreation Director Justin Carlson to see if the Dog Swim happened or if it can still happen.

Councilperson Jeff Blosser presented an application amendment for the new water line to allow open cutting of 1000 Road and paved drives along 1000 Road. After discussion Councilperson Sharon Haun made a motion to approve the application amendment upon approval of the City Attorney and the City Administrator. Councilperson Betty Hughey seconded the motion and the Council voted 4-0 in favor with Councilperson Jeff Blosser abstaining. Motion carried. 5-0

**ADJOURNMENT**

Councilperson Betty Hughey made a motion to adjourn. Councilperson Jesse Knight seconded the motion and the Council voted 5-0 in favor. Motion carried.

  
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Steve Shepard Mayor

ATTEST:

  
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Danny Matthews City Administrator

