

WELCOME AND CALL TO ORDER

Mayor Steve Shepard called the regular City Council Meeting to order with the Pledge of Allegiance. Council members present were: Jesse Knight, Sharon Jones, Jeff Blosser, Mark Brooks, Betty Hughey, and Sharon Haun. City Attorney Randy Heilman, City Administrator Danny Matthews, and Deputy City Administrator Nick Jones were also present. Others attending were: Kay Hutchinson, Robert Herbig, Larry Fischer, Kelley Judd, Diane Wolfe, Tom Nurnberg, Building Inspector Larry Siegrist, Road & Parks Superintendent Jeff Barbo, Police Chief John Stone, Utilities Foreman Daniel Wigle, Marcus Hernandez, and Megan Glotzbach.

PUBLIC COMMENT PERIOD I

Robert Herbig, President of the Council Grove Lake Association, reported a proposal from the City Lake Association was approved and will be sent to the County next week. A copy of the Proposal will be given to the City after it has been delivered to the County. Mr. Herbig noted the Lake Association has sent an email to all lake residents explaining how to pay under protest, with the document needed to submit payment.

CONSENT AGENDA

Councilperson Betty Hughey made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Jones seconded the motion. The consent agenda consisted of:

- A. November 7, 2017 Minutes.
 - B. November 7, 2017 to Current Appropriations.
- The Council voted 6-0 in favor. Motion carried.

OLD BUSINESS

C. Street Light and Riverwalk LED Conversion Discussion.

City Administrator Danny Matthews noted the LED Lights, six LED lights from Stanion, have been delivered and will be installed by the Street Department. Once the Street Department has them installed the Council will be notified of where they are located for their review.

D. Trash Receptacles Update.

Mayor Steve Shepard noted the Street Department can spray paint the base of the current trashcans and purchase new tops for \$89.00 each. City Administrator Danny Matthews reported he has spoken with local companies and they have stated that the cost would be too high for it to feasibly be done by them. Councilperson Mark Brooks recommended using the refurbished trashcans at the Ball Parks and purchasing new ones for the Riverwalk area. Councilperson Jesse Knight noted the Riverwalk area will need 25 trash cans. Councilperson Jeff Blosser suggested purchasing a similar style of trash can as the current ones that can be refurbished. Councilperson Blosser noted the Road & Parks Department should take an inventory of how many trash cans are needed for the next Council meeting. Councilperson Betty Hughey made a motion to table the Trash Receptacles Update until the next Council meeting. Councilperson Jeff Blosser seconded the motion and the Council voted 6-0 in favor. Motion carried.

NEW BUSINESS

E. Permits Waiver Request.

No one was present for this discussion.

F. Mowing Contract Bid Consideration (Parks & Sunnyslope Cemetery.)

City Administrator Danny Matthews noted the current Mowing Contract for the East and West Side Parks as well as Sunnyslope Cemetery will expire at the end of 2017. City Administrator Matthews noted the Council will need to decide how they wish to proceed, in regard to mowing the City Parks and Sunnyslope Cemetery, before the next mowing season begins. After discussion Councilperson Jeff Blosser made a motion to direct the Road and Parks Committee to review the Mowing Contracts. Councilperson Mark Brooks seconded the motion and the Council voted 6-0 in favor. Motion carried.

M. Department Head Report. – Moved up per Mayor

Police Chief John Stone presented the Police Department Report.

- Cases Investigated: 140 Criminal from 145 in 2016, 7 Domestic from 9 in 2016, and 62 Incident from 51 in 2016

- 16.9% of total budget, 7% of salary budget, and 16% of overtime budget remaining
- Municipal Court: Made 44 arrest and issued 113 citations
- Cases sent to District Court: 30 Criminal, 19 CINC, 4 Juvenile, and 1 Traffic
- Vehicle repairs on both Dodge Charges, Chevy Tahoe, and two Crown Victoria's.
- Completed recertification with Tasers, Pistols, and Shotguns.
- Attending training to complete the 40 hour continuing education required.

Road & Parks Superintendent Jeff Barbo presented the Road & Parks Department Report.

- Chipseal Project: 270 foot of overlay on Valley Street and prepped Washington Street, Huffaker Street, and Valley Street.
- Asphalt Patching, Storm Drain repairs, and Swept Streets
- 6,000 feet of Stripe Painting plus painting curbs and Crosswalks.
- Tree removal and trimming as well as mowing and trimming at Parks, Lake, and Streets. Clean-up of saplings and over grown shrubs at Cemetery.
- Gravel Road Maintenance at City Lake
- 51% of total street budget, 80% of total park budget, and 76% of total cemetery budget used as of October 31, 2017.

Utility Forman Daniel Wigle presented the Utility Department Report.

- U Avenue Project – Still ongoing, over halfway to 1,000 Road, placed two fire hydrants, overall completion about halfway done.
- 4th Street Project – Still ongoing: fencing around Sewer Lagoon
- Full Staff – Working on Certifications

Building Inspector Larry Siegrist presented the Building Inspector Department Report.

- Permit Application: City – 126 (up by 4 from 2016) and Lake – 96 (up by 3 from 2016)
- Violation Notice: City – 102 (down by 32 from 2016) and Lake – 5 (up by 1 from 2016)
- Mileage: City – 61 (up by 1 from 2016) and Lake – 39 (up by 1 from 2016)
- Cabin Transfers: 16
- Contractors Licensed: 77 (up by 10 from 2016)
- Blighted Structures: 16 Structures repaired or demolished

G. City Lake Tax Reimbursement Ordinance.

The 1st reading of the City Lake Tax Reimbursement Ordinance is presented in the Packet for the Council to review. City Attorney Randy Heilman noted this Ordinance was created in response to the 2012 Tax Reimbursement that was received from the County. In 2012 there were 353 Lake Lots. City Attorney Heilman noted the Council will need to decide if they wish to payout the Interest in addition to the excess tax paid and if an Administration Fee will be included for processing the request. City Administrator Danny Matthews noted the % owned pertains to how long the claimant was leasing the leasehold during the year a reimbursement may be available. After discussion Councilperson Jeff Blosser made a motion to table the City Lake Tax Reimbursement Ordinance until the next Council meeting. Councilperson Sharon Haun seconded the motion and the Council voted 6-0 in favor. Motion carried.

H. Pro-tem Judge.

City Attorney Randy Heilman noted there is a DUI case needing to be heard in Municipal Court and the City's Municipal Judge has a conflict of interest and has recused herself from the case. A Pro-Tem Judge will need to be hired at a suggested rate of \$70.00 per hour. Councilperson Mark Brooks made a motion to approve the hiring of a Pro-Tem Judge at \$70.00 per hour. Councilperson Jeff Blosser seconded the motion and the Council voted 6-0 in favor. Motion carried.

I. Planning and Zoning Recommendations.

The 1st reading for the Ordinance defining and amending the current zoning districts for the City and establishing a new agricultural zoning district and zoning the area three miles outside of the City limits is presented in the Packet for the Council to review. Some topics of concern were the minimum of four acres requirement for residences in the Agricultural District and allowing mixed use of downtown buildings. After discussion Councilperson Jeff Blosser made a motion to have a Special meeting with Planning & Zoning to discuss the concerns at City Hall on December 12, 2017 at 5:00 P.M. Councilperson Jesse Knight seconded the motion and the Council voted 6-0 in favor. Motion carried.

J. Economic Development Recommendations.

The reading of the Ordinance regulating abandoned and vacant commercial buildings and requiring registration and maintenance is presented in the Packet for the Council to review. City Attorney Randy Heilman noted as requested all residential has been removed and the fee has been simplified to include one fee of \$500.00 if the owner becomes in violation of the Ordinance. Councilperson Jesse Knight suggested adding in some wording requiring contact information on signage. After discussion Councilperson Mark Brooks made a motion to table the Abandoned and Vacant Commercial Building Ordinance until the next Council meeting and have the City Attorney add in appropriate wording for the type of signage required. Councilperson Jesse Knight seconded the motion and the Council voted 6-0 in favor. Motion carried.

K. Road & Parks Promotions.

Mayor Steve Shepard appointed Brad Martin to Foreman III at \$16.22 per hour and Brad Rathke to Maintenance 1-C at \$12.61 per hour. Brad Rathke will continue as the Riverwalk Supervisor with an additional \$1.03 per hour, total new wage will be \$13.64 per hour. Councilperson Betty Hughey confirmed the appointments. Councilperson Jeff Blosser seconded the confirmation and the Council voted 6-0 in favor. Motion carried.

L. Grant Authority.

City Administrator Danny Matthews reminded the Council and Community that all Grant requests must come through the City Council for approval. The dollar amount of the current active grants can effect getting approved for new grants. Councilperson Jesse Knight requested a list of current active Grants and the dollar amounts of each.

GOVERNING BODY COMMENTS

Councilperson Mark Brooks noted the KAA, doing the archeological dig during the summer of 2018, would like to request permission for camping in the Swimming Pool Park, use of the Swimming Pool showers, and use of the Soccer Building bathrooms, from June 2 to 17, 2017 for approximately 15 to 20 people. Councilperson Sharon Haun made a motion to approve the request as presented for June 2 to 17, 2017. Councilperson Jeff Blosser seconded the motion and the Council voted 5-0 in favor with Councilperson Mark Brooks abstaining. Motion carried. 6-0


Councilperson Brooks noted the Kansas Historical Society is preparing to write a grant for the reinterpretation of the Santa Fe Trail, including the Kaw Mission and the Last Chance Store. The Kansas Historical Society is requesting a letter of support from the City of Council Grove. Councilperson Sharon Haun made a motion to authorize the City Administrator to draft a letter of support and the Mayor to sign it. Councilperson Jeff Blosser seconded the motion and the Council voted 5-0 in favor with Councilperson Mark Brooks abstaining. Motion carried. 6-0

Councilperson Jeff Blosser noted he would like to set a Road & Parks Committee meeting next week.

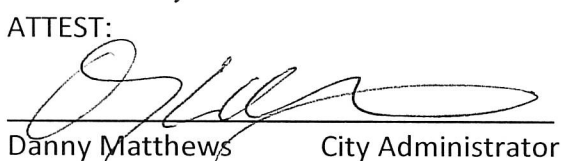
Mayor Steve Shepard wished everyone a safe and blessed Thanksgiving.

ADJOURNMENT

Councilperson Betty Hughey made a motion to adjourn. Councilperson Mark Brooks seconded the motion and the Council voted 6-0 in favor. Motion carried.



Steve Shepard Mayor

ATTEST:


Danny Matthews City Administrator

