

City Council Meeting Minutes
February 2, 2016

WELCOME AND CALL TO ORDER

Mayor Steve Shepard called the Regular City Council Meeting to order with the Pledge of Allegiance. Council members present were: Jesse Knight, Sharon Jones, Jeff Blosser, Mark Brooks, Betty Hughey, and Sharon Haun. City Administrator Danny Matthews and City Attorney Randy Heilman were also present. Others attending were: Robert Herbig, Tom Nurnberg, Lindsey Boyer, Diane Wolfe, Jason Ziegler, Taylor Adams, Kay Hutchinson, Building Inspector Larry Siegrist, Road & Parks Superintendent Jeff Barbo, Craig McNeal, Megan Glotzbach, and Kelly Gaston.

PUBLIC COMMENT PERIOD I

None at this time.

MINUTES FROM THE PREVIOUS MEETINGS, APPROPRIATIONS, & HAYS HOUSE PAY REQUESTS

Betty Hughey made a motion to approve the minutes from the January 19, 2016 regular City Council Meeting, appropriations, and Hays House Pay Requests as presented in the packet. Sharon Haun seconded the motion. Jesse Knight was encouraged about a "New House Incentive" pay-out in the appropriations. Danny Matthews reported there were 12 new homes that participated in the incentive program between 2007 and 2012. The Council voted 6-0 in favor. Motion carried.

(Mayor Steve Shepard moved Old Business to the end of the agenda.)

NEW BUSINESS

A. CITY LAKE ASSOCIATION

City Lake Association President Robert Herbig introduced Association member Tom Nurnberg. The Association is planning a 4th of July celebration on July 2nd that will include a golf tournament and fishing tournament. Mr. Herbig reported 95% of leaseholders in his cove are professionals, and that Council Grove has one of the most unique lakes in the state. The economic value to Council Grove and Morris County is important, the talent pool is second to none, and they are available to help where needed.

B. PRIVATE SEWER LINE REIMBURSEMENT REQUEST

This item was tabled.

C. EMPLOYEE PROMOTION

The Recreation Board met recently, and recommend a promotion raise of \$0.50 per hour for Assistant City Recreation/Pool Manager Abby McCormick. Recreation Committee member Jeff Blosser noted the Board evaluated the wage, compared it to other employees, and recommend a \$0.50 raise, in addition to the 2% cost of living increase, for a wage of \$11.16 per hour with a three-month probation period. Mayor Steve Shepard appointed Abby McCormick to a wage of \$11.16 per hour with a three-month probation period. Mark Brooks made a motion to confirm the appointment. Sharon Jones seconded the motion and the Council voted 6-0 in favor. Motion carried.

D. WASHUNGA DAYS REQUESTS

Washunga Days Committee member Lindsey Boyer made requests for the upcoming Washunga Days celebration June 17-19, 2016. The committee is partnering with a new carnival this year, which will open Thursday, June 16. The carnival requested approval of arrival the Sunday prior to the event through the Monday following. Other Committee requests included the closure of 56 Highway/Main Street for the parade, South Wood Street from the alley behind the Post Office to the High School and the 100 block of Hockaday for the craft show, and the 200 block of Hockaday Street for the car show; fireworks at the kickoff of the event, and again on Saturday; alcohol permit pending finalization of location; free swimming with a button on Saturday, which will be coordinated with the Aquatic Center. Concerns included blocking access to Emprise Bank's ATM, and neighbor concerns with fireworks. Jesse Knight made a motion to approve the requests pending necessary approval. Sharon Haun seconded the motion and the Council voted 6-0 in favor. Motion carried.

E. "WORK STUDY CONSIDERATION" ON MEETING PROCEDURES

Mayor Steve Shepard requested a Work Study be scheduled to consider ways to cut down on meeting times. Sharon Haun made a motion to set a Work Study to discuss meeting and city procedures February 23, 2016 at 5:30 P.M at city hall. Sharon Jones seconded the motion and the Council voted 6-0 in favor. Motion carried.

OLD BUSINESS

F. SIDEWALK PROMOTION DISCUSSION

Taylor Adams, Adams Lumber and Homestore, presented cost analysis for sidewalk replacement using the Sidewalk Promotion program. A 50 foot by four foot wide sidewalk would cost approximately \$1100.00. The current incentive program allows a maximum reimbursement of \$600.00. Jesse Knight noted the Comprehensive Plan looks at ways to make the City more manageable by foot and bicycle, and Danny Matthews noted funds for the program come from the Sales Tax Grant fund. Larry Siegrist reported the current program specification sheet does not allow for saw cuts, and recommends revising the spec sheet. A permit is required if using the program, with a \$20.00 fee. Other discussion included City crews tearing up and removing existing sidewalks with no fee to the homeowner, if they participate in the program, but liability may be an issue. Jesse Knight made a motion to use the current program and include tearing up and removing existing sidewalks, waive permit fee, address saw cut issue, and have the City Attorney determine if a waiver is needed for City liability. Mark Brooks seconded the motion and the Council voted 6-0 in favor. Motion carried.

KDOT Estimate was added to the agenda.

A Work Estimate Form was presented by BG Consultants, Inc. for construction engineering on the Riverwalk project. The cost is not to exceed \$52,539.16. It was noted that this estimate is part of the 80/20 KDOT Grant. Jeff Blosser made a motion to accept the estimate from BG Consultants. Sharon Haun seconded the motion and the Council voted 6-0 in favor. Motion carried.

G. 10-MINUTE EXECUTIVE SESSION- ATTORNEY CLIENT PRIVILEGE- TO DISCUSS SALARY ORDINANCE

Jeff Blosser made a motion to go into a 10-minute executive session- attorney client privilege- to discuss the salary ordinance. Those to attend are the full Council, City Administrator, City Mayor, and City Attorney. Betty Hughey seconded the motion and the Council voted 6-0 in favor. Motion carried. Upon return to regular session, the next agenda item was addressed.

H. SALARY ORDINANCE

Jesse Knight made a motion to revise the salary for the Fire Department under the current proposed salary ordinance to \$21.00 for a minor fire when a hose is pulled, \$40.00 for a major fire when a hose is pulled, and update the wage for Assistant Recreation Director Abby McCormick. Jeff Blosser seconded the motion and the Council voted 6-0 in favor. Motion carried. This is Ordinance Number 2174.

Another 10-minute executive session was added to the agenda.

Jeff Blosser made a motion to go into a 10-minute executive session- attorney client privilege- to discuss a Municipal Court matter. Those to attend are the full Council, City Administrator, City Mayor, and City Attorney. Sharon Haun seconded the motion and the Council voted 6-0 in favor. Motion carried.

Upon return to regular session, no action was taken.

PUBLIC COMMENT PERIOD II

None at this time.

Kay Hutchinson asked why the portable stop signs were no longer being placed on Main Street and at the schools. Danny Matthews reported they have been removed to get refurbished, and will be placed out for special events. Schools will place theirs at their discretion.

GOVERNING BODY COMMENTS

Jeff Blosser reported on a stop sign issue at the North Industrial Park that was brought up at the last Council meeting. KDOT notified him that state policy dictates if the roads are maintained by a government agency, KDOT will install the stop sign. If the road is private, the stop sign is at the discretion of the property owner. The Streets and Parks Committee will discuss this at their next meeting.

Mark Brooks, in his capacity as administrator of The Last Chance Store, requested permission for an Archaeological Field School to dig on city right-of-way in front of the Last Chance Store and on Chautauqua Street, and the right-of-way at the Kaw Mission. The group will be here June 2 through June 17, 2016. After discussion, Jesse Knight made a motion to allow the dig. Jeff Blosser seconded the motion. The motion and second were amended to have the City provide advanced traffic warning signs. The Council voted 6-0 in favor, Brooks abstaining. Motion carried.

City Attorney Randy Heilman reported he will be working on revising the Ground Lease Agreement for Council Grove Lake Park leaseholds. Revisions need to be made due to platting at the lake.

Mayor Steve Shepard reminded the public the Steering Committee will have its final meeting tomorrow night at 6:30 P.M., with the Comprehensive Plan going to the Planning and Zoning Commission next.


Mayor Shepard reported Steve Brosemer will meet with the County Commissioners February 23, 2016 at 10:00 A.M. to discuss finalizing the platting of the Council Grove Lake Park.

ADJOURNMENT

Betty Hughey made a motion to adjourn. Mark Brooks seconded the motion and the Council voted 6-0 in favor. Motion carried.



Steve Shepard Mayor

ATTEST:


Danny Matthews City Administrator

