

Inspection Types	Description	Scheduling	Comments
Foundation Inspections			
Footings/Piers	Inspection of the forms, trenches and all reinforcing steel prior to concrete being poured. Footings for all decks are inspected by the city but must be installed per code and to a minimum depth of 36" below finished grade. Inspections shall be scheduled at least the day before you intend to pour concrete. Currently the City of Council Grove does not accept third party inspections as a substitute for staff performed inspections without prior approval from City Inspector.	Next Day; 1 hour appointment times available between 8 am - 4:00 pm.	Call inspector for any cancellations or changes
Structural Wall	Inspection of the installation and proper size of the reinforcing steel in concrete walls prior to pouring. (Also referred to as foundation wall, stem wall)	Next Day; 1 hour appointment times available between 8 am - 4:00 pm.	Call inspector for any cancellations or changes
Structural Column	Inspection of the installation and proper size of the reinforcing steel in concrete columns prior to pouring concrete.	Next Day; 1 hour appointment times available between 8 am - 4:00 pm.	Call inspector for any cancellations or changes
Structural Slab	Inspection of the installation and proper size of the reinforcing steel in concrete floors prior to pouring the concrete.	Next Day; 1 hour appointment times available between 8 am - 4:00 pm.	Call inspector for any cancellations or changes
Vapor Barrier	For basements and garages, but done before pouring concrete.	Next Day; 1 hour appointment times available between 8 am - 4:00 pm.	Call inspector for any cancellations or changes
Framing Inspections			
Structural Braced Wall/Shear Wall	Inspection of anchoring devices/nailling patterns of lateral braced walls or shear walls	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Sheetrock	Inspection of the garage sheetrock and/or tile backer prior to taping and mudding.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Porch Framing	Inspection of the covered porch frame prior to the ceiling being installed.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Residential Rough-In	General inspection of structural, electrical wiring, plumbing lines (drainage and water), and mechanical work when the house is still in the rough-in stage prior to the installation of insulation and drywall.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Commercial Rough In	A general rough-in type of inspection of electrical wiring, plumbing systems mechanical work and structural items. Most common use of this inspection type is with apartments, however, it could be used on other commercial work. Weather resistive barrier is also inspected at this time.	Next day inspection between 8-4, no appointments	
Insulation	Inspection of R-Value of insulation in walls, ceilings and rafters and proper ventilation. Venting of the rafter space can be inspected during the residential rough-in.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Lath-Stucco	Inspection of the weather barrier and how the metal lath is attached prior to stucco application.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Flashing (tie into weather resistive barrier)	For residential doors & windows, before siding is installed.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Above Ceiling	Inspection of the electrical, plumbing, and mechanical systems that are installed above the ceiling prior to the ceiling being installed.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Fire Resistive Wall/Column	Inspection of fire rated assemblies including rated walls, ceilings, columns, floors etc ... for proper materials and installation. If the assembly is to use drywall materials the inspection must be made before mudding and taping. If multiple layers are involved each layer must be inspected prior to proceeding to additional layers or application of finish materials being applied.	Next day inspection between 8-4, no appointments	
Fire Resistive Ceiling	Inspection of either a floor/ceiling assembly or a roof/ceiling assembly required to have a fire rating. Among other things the inspector will look at the nail or screw pattern. This is done after the rough-in inspection or above ceiling inspection.	Next day inspection between 8-4, no appointments	
Electrical Inspections			
Electrical Service	The inspection of an electrical service. Upon approval of the inspection, clearance of the service is automatically forwarded to the power company the next day. If the house is occupied, the clearance can be called in the same day. For new residential projects, this may be done as part of the rough-in inspection.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Electrical Service Clearance			

Electrical - Wall		This is a rough-in inspection of wiring and other electrical components located with a wall.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Electrical - Emergency Generator		This inspection involves the operational testing of an on-sight emergency generator.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Electrical conduits (concealed)		Inspection of the electrical conduits, routing, size and support prior to them being covered up, obstructed from view, or embedded in masonry or other material.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Electrical - Pool/Spa Bonding		Inspection prior to pouring concrete to verify that all of the required pool shells, decks, metallic parts of the pool and the body of water are electrically bonded (connected together) including reinforcing bars in the concrete for the pool walls, bottom and deck, diving boards, ladders, handrails, fixtures for pool lights, electrical conduits and metal fences.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Electrical Seal Off (for Fuel Dispensing)		Inspection of the electrical seal offs at the perimeters of hazardous classified locations.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Plumbing Inspections				
Plumbing - Ground Rough		Inspection of the under slab plumbing lines prior to the slab being poured. An air or water test is required on commercial projects.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Plumbing - Top Rough		Inspection of all plumbing lines located in the walls or ceiling prior to covering with drywall or ceiling finish materials. Drainage and vent lines are required to be air or water tested.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Plumbing - Roof Drain		Specific inspection of the roof drainage system either above or below ground or both. The drain lines are required to be air or water tested.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Plumbing - Storm Drain		The Inspection of plumbing lines for the storm drains either under slab inside the building or underground outside the building. The lines inside the building must have an air or water test.	Next day inspection between 8-4, no appointments	
Private Sewage Disposal		Inspection of the septic system and lateral lines prior to covering them up	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Septic/Holding Tank		Inspection of the septic tank placement, bedding, elevation and backfill. Completed prior to backfilling.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Mechanical Inspections				
Gas - Line Test Fuel Gas Service Clearance		Inspection of the product lines and witnessing of an air/soap test to ensure that the pipe is holding the proper test pressure. Completed prior to being covered. Upon approval of the inspection, clearance of the service is automatically forwarded to the power company the next day. If the house is occupied, the clearance can be called in the same day.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Mechanical Duct Detector Test		Involves the performance testing of the smoke detector(s) located within the air handling unit.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Fuel Dispenser		Inspection of the product dispenser installation including the anchorage and shear valves.	Next day inspection between 8-4, no appointments	
Fuel Tank		Inspection and air/soap test of the tanks prior to setting in the ground. There may also be an inspection of the tank pad prior to pouring concrete (footing) or anchoring of the tank after installation for proper support and corrosion protection.	Next day inspection between 8-4, no appointments	
Fuel Lines (Product Stations)		Inspection of the product lines and witnessing of an air/soap test prior to being covered.	Next day inspection between 8-4, no appointments	ex. Gas Stations
Fire Protection Inspections				
Fire Suppression - Hydrostatic Test		The hydrostatic testing of a fire line. To be done by certified 3rd party, results submitted to City Inspector.	Schedule with 3rd party	
Fire Suppression - Hood and Duct		Inspection of the hood and duct system and testing of the proper operation of all associated mechanical equipment. The test is performed by the installer in accordance with the manufacturer's requirements, the code requirements and in view of the inspector. The test may include electrical functioning, fuel shut off, dispersal of test gasses through the piping system etc. To be done by certified 3rd party, results submitted to City Inspector.	Schedule with 3rd party	

Flow Test Standpipe		Inspection to witness the flowing of the standpipes to verify the proper rate of the flow and pressure as required by the Building code for the particular building involved. The test is performed by the installer and witnessed by the Building Inspector and certified 3rd party inspector. Standpipes are to be installed during construction on buildings requiring them.	Schedule with 3rd party	
Fire Line - Visual		The visual inspection of a wet or dry fire protection system. No type of test is performed.	Next day inspection between 8-4, no appointments	
Fire Line - Hydro		Inspection of the inside wet fire suppression system lines and the witnessing of a 200 psi. hydrostatic pressure test for a minimum of two hours. All sprinkler heads should be in place and cut sheets of special heads should be on site, i.e. quick response, extended coverage etc. The same designation is used to schedule inspections on a "dry" system but the testing is with 40 psi. air pressure for a 24 hr. period. Inspection done by certified 3rd party & results submitted to City Inspector.	Schedule with 3rd party	
Fire Line - Flush		Inspection of the flushing of the underground fire suppression lines to insure proper debris removal prior to connecting to the inside building standpipes or sprinkler system. The installer will flush the system to the satisfaction of the inspector at the required rate of 10' per second according to NFPA Standards.	Next day inspection between 8-4, no appointments	Call inspector for any cancellations or changes
Fire Alarm - Test		The complete testing of an alarm system within a building, i.e. smoke detectors, pull stations. Typically this inspection is scheduled in conjunction with a final inspection or just prior to a final inspection.	Next Day; between 8-4 no appointments.	Call inspector for any cancellations or changes
Fire Pump - Test		Inspection entails the complete performance testing of a fire pump. Test includes the flowing of standpipes, pressured produced by the pump and how the pump's power supply is arranged. To be done by certified 3rd party, results submitted to City Inspector.	Schedule with 3rd Party	
Final Inspection				
Final		The general inspection of all completed work prior to the issuance of an occupancy permit or a Certificate of Compliance. This inspection is also a prerequisite for a Temporary Certificate of Occupancy.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Final (Tenant Finish/Remodel)		The general inspection of all completed work for a tenant finish/remodel permit prior to the issuance of an occupancy permit or a certificate of compliance.	Next day inspection between 8-4, no appointments	
Final (Deck)		The general inspection of all completed work for a deck permit prior to the issuance of an occupancy permit or a certificate of compliance.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Final (Fence)		The general inspection of all completed work for a fence permit prior to the issuance of an occupancy permit or a certificate of compliance.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Final (Pool/Spa)		The general inspection of all completed work for a pool/spa permit prior to the issuance of an occupancy permit or a certificate of compliance. Includes all final electrical work, the pool barrier and sodding.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Other Inspections				
Elevator		New installations only. Testing fire service and inspecting hoistway/shaft penetrations. To be done by certified 3rd party, results submitted to City Inspector along with State of Kansas Elevator Certificate	Schedule with 3rd party	
Miscellaneous		Inspection of a nonstandard item; usually a description is entered in the remarks area on the inspection form.	Next day inspection between 8-4, no appointments but can request AM or PM for occupied homes	
Site Inspection				
BS Erosion & Sediment Control		Inspection of the erosion and sediment control measures. Usually on single family lots.	Scheduled by city staff, as needed	
BS Erosion Control Complaint		Inspection documenting the response to a complaint that has been received related to erosion control measures	Scheduled by city staff, as needed	
ES Erosion & Sediment Control		Inspection of erosion and sediment control measures on nonresidential sites.	Next day inspection between 8-4, no appointments but can request AM or PM	Initial inspection is scheduled by applicant after installing perimeter controls and prior to beginning land disturbance. Subsequent inspections are scheduled by city staff members on a periodic basis.
ES Form Inspection		Forms inspection for Residential and Commercial Drive Approaches prior to pouring concrete. For new single family residences this include; driveways (slope and subgrade checks), sidewalks and ramps (slope and subgrade checks), and verifying reinforcement when required. For commercial sites this includes sidewalks and ADA ramps (slopes and subgrades checks)	Same day inspection with a 2 hour notice prior to inspection time,	Provide flatwork subcontractor's name and phone number. Once scheduled, the inspector gets 2 hours to respond based on work load/schedule.

ES Final Site Grade		The inspection of swales, berms, drainage components, sidewalks, paved areas, as well as overall compliance with the approved site plan prior to a CO. Inspection is made by engineering service inspectors.	Next day inspection between 8-4, no appointments but can request AM or PM	
ES Storm Sewer		Inspection of Private Storm Sewer Installation. Inspection involves verification of pipe materials, proper joint connections, and pipe bedding.	Contact the Engineering Services inspectors to schedule.	
ES Project Inspection		This inspection activity is used to document any site visit performed for general reasons, including site visits in response to questions by contractors. Will also be used in future to document Sanitary Sewer backfill inspections in the Public Street ROW (previously performed under the LDP permit). Screen reader support enabled.	Contact the Engineering Services inspectors to schedule.	
Engineering Final Inspection		Final Inspection prior to Certificate of Compliance. Items checked include; ADA ramp slope checks, ADA stalls, pavement conforms with the overall approved plan, verify sod/landscape installed, check site stabilization and removal of BMPs (no check of landscape materials). Verify that the site is built according to the approved city plan.	Next day inspection between 8-4, no appointments but can request AM or PM	
Certificate of Occupancy				
Certificate of Occupancy/Certificate of Compliance		After a final inspection is approved, a Certificate of Occupancy/Certificate of Compliance will be emailed to the applicant to close out the permit.	Issued by City Inspector	
TCO (Temporary Certificate of Occupancy)		Inspection to verify if all the items listed on the TCO sheet have been completed. If they have, the project is ready to be given a permanent Certificate of Occupancy.	Scheduled by the City Inspector	