

WELCOME AND CALL TO ORDER

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Sean Honer, Sharon Haun, Jason Booker, Mark Berner, and Larry Siegrist also present were the City Administrator Nick Jones and City Attorney Brian Henderson. Others attending were Jan Sciacca, Angie Schwerdtfeger.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

N/A

CONSENT AGENDA

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Mark Berner seconded the motion. Motion Carried 5 – 0. The consent agenda consisted of:

- January 17, 2023, Minutes
- January 17, 2023, to Current Appropriations.

OLD BUSINESS

• **Highway 56 Bid Results**

City Administrator Nick Jones presented the results of the HWY56 mill and overlay bids that were opened on January 20th at 12pm in City Hall with Brady Hedstrom with BG Consultants and both bidders Shilling Construction and APAC. BG Consultants engineering opinion of probable cost of the project were \$542,699. Shilling Construction bid came in at \$426,979.43 and APAC-Kansas Inc. Shears Division bid came in at \$550,297.79. BG Consultants recommended the City consider warding the contract and authorizing construction to Shilling Construction. After discussion Councilperson Jason Booker made a motion to follow the recommendation from BG Consultants and award the contract to Shilling Construction. The motion was seconded by Councilperson Sharon Haun. Motion Carried 5 – 0

NEW BUSINESS

• **Morris County Jail Renovation Permit Fee Waiver Request**

Morris County requested that the permit fees be waived for the renovations to the Jail. City Administrator Nick Jones said the cost of all the permits to date are a total of \$4,916 with \$4,774 for Building Permit, \$82.00 for the Mechanical Permit and \$60.00 for the Plumbing Permit. City Administrator Jones said that the contractors on the project will need to be licensed with the city and pay for their licensing fees. Mayor Schwerdtfeger said that it is good to work in good faith with the County. After discussion Councilperson Mark Berner made a motion to waive the fees in the amount of \$4,916. The motion was seconded by Councilperson Sean Honer. Motion Carried 5 – 0

• **AED: Automated External Defibrillator Purchase:**

City Administrator Nick Jones presented a proposal from USD417 to split cost of 2 Automated External Defibrillators (AED) for the City Baseball and Softball complexes. Administrator Jones noted that the 2 AEDs would remain at the complexes and be available for use during the recreation season. The split cost of the 2 AED units will cost the city \$1,556 with a \$300 dollar rebate per unit. Administrator Jones also requested 3 additional AED units for the Police Department, Fire Department, and Recreation Building (Armory). After discussion Councilperson Sean Honer suggested the Police Department would benefit from having 2 AED units available. The cost of the 4 AED units for City Departments totaled \$6,224. The total cost with splitting cost on 2 AED units with USD417 would total \$7,780 with the cost coming from department budgets. After discussion Councilperson Sean Honer made a motion to approve a total of 6 AED units and split the cost of 2 of them with USD417. The motion was seconded by Councilperson Jason Booker.
Motion Carried 5 – 0

• **Sales Tax Grant Committee Recommendation:**

City Administrator Nick Jones presented the recommendation from the Sales Tax Grant Committee to approve the request from the 4th of July Committee in the amount of

\$20,000 for the City's 4th of July Celebration. Mayor Debi Schwerdtfeger said there was discussion at the Sales Tax Grant meeting about looking for sponsorships from businesses, which was done in the past. After discussion Councilperson Sharon Haun made a motion to approve the request from the Sales Tax Grant Committee in the amount of \$20,000 for the 4th of July Celebration. The motion was seconded by Councilperson Jason Booker. Motion Carried 5 – 0

- **Recreation Advisory Committee Recommendation: Fee Increase**

City Administrator Nick Jones presented the recommendation from the Recreation Advisory Committee to raise fees by \$5 dollars per person for all for all recreation sports and swimming lessons. Administrator Jones noted that the last time the fees were raised was in 2018. After discussion Councilperson Mark Berner made a motion to approve the recommendation from the Recreation Advisory Committee to raise fees by \$5. The motion was seconded by Councilperson Sharon Haun. Motion carried 5- 0.

- **Executive Session: Non -Elected Personnel**

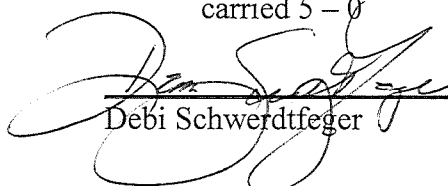
Mayor Debi Schwerdtfeger asked for a motion to go into Executive Session for Non-Elected Personnel. Councilperson Jason Booker made a motion to go into Executive Session for Non-Elected Personnel for 30 minutes and would include the Mayor, City Council, City Attorney and City Administrator. The motion was seconded by Councilperson Sean Honer. Motion carried 5 – 0
On return no action was taken

- **Office Committee Recommendation: City Administrator Contract**

Mayor Debi Schwerdtfeger presented the recommendation from the Office Committee for the Council to approve the contract for the City Administrator. Mayor Schwerdtfeger said that the Administrator has operated with out a contract for the last 5 years and a contract would provide protection for both the city and administrator. After discussion Councilperson Sharon Haun made a motion to approve the Office Committee's recommendation to approve the contract of the City Administrator. The motion was seconded by Councilperson Sean Honer. Motion carried 5 – 0

GOVERNING BODY COMMENTS

- **Mayor Debi Schwerdtfeger** – N/A
 - **Councilperson Jason Booker** – N/A
 - **Councilperson Mark Berner** – N/A
 - **Denise Hartman** – Absent
 - **Councilperson Sean Honer** – Congratulated Zoey and the Chamber on the Gala and the winners of the awards.
 - **Councilperson Larry Siegrist** – N/A
 - **Councilperson Sharon Haun** – said to not forget Steal Magnolia. Tickets are still available.
 - **City Attorney Brian Henderson** – N/A
 - **City Administrator Nick Jones** – Said the Twin Lake Lawn service submit a 30 day notice to cancel the mowing contract for Greenwood Cemetery due to personal reason and issue with help. Administrator Jones said he would put Greenwood back up for bid and should have it notice in the paper by the end of the week.
- Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Sean Honer made a motion to adjourn. Councilperson Mark Berner seconded the motion. Motion carried 5 – 0


Debi Schwerdtfeger Mayor

ATTEST:

Nick Jones City Administrator

