



City Council Agenda
March 21, 2023
5:30 P.M. - City Hall

WELCOME AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PUBLIC COMMENT PERIOD

Items not already on the agenda may be brought before the Governing Body. Persons must sign in to be eligible. (Three-minute maximum time limit). After three minutes, items will then be voted on to see whether to place the item on the next agenda.

CONSENT AGENDA:

- Minutes from the Previous meeting: Pages 2 – 3
- Appropriations:

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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OLD BUSINESS:

- Highway 56 Resurfacing: Update

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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- Water Tower Update: Utilities Superintendent Derrick Craige

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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NEW BUSINESS:

- Toni Steere – Water Bill

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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- Softball Club – Jim Crosby

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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- CG Recreation Summer Seasonal Employees Appointments: Page 4 - 5

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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- Council Grove Fire Department: Floor Replacement – Meeting Room: Page 6 - 7

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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- Utilities Department Recommendation: John Veh Page 8 - 9

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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- Fire Committee Recommendation: Rescue Specialists: Pages 10 - 11

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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- Greenwood Cemetery Mowing Sealed Bids:

Motion:	Seconded:	Action:	Abstention:	Este. Cost:
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Governing Body Comments:

Adjournment:

City Council Meeting Minutes
March 7, 2023

WELCOME AND CALL TO ORDER

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Sean Honer, Sharon Haun, Jason Booker, Mark Berner, Denise Hartman, and Larry Siegrist also present were the City Administrator Nick Jones and Assistant City Attorney Molly Priest. Others attending were Jan Sciacca, Angie Schwerdtfeger.

PLEDGE OF ALLEGIANCE

INVOCATION:

PUBLIC COMMENT PERIOD

N/A

CONSENT AGENDA

Councilperson Sean Honer made a motion to approve the Consent Agenda as presented in the packet. Councilperson Jason Booker seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- February 21, 2023, Minutes
- February 21, 2023, to Current Appropriations.

OLD BUSINESS

- **BASE Grant: Update**
City Administrator Nick Jones updated the Council on when the BASE Grant would be awarded. Administrator Jones said the scheduled date of the announcement is set for April 1st.
- **3 Mile Extraterritorial: Update**
Assistant City Attorney Molly Priest updated the Council on the 3 Mile Extraterritorial and that things are moving forward. Mrs. Priest said it could be 90 – 120 days before the process is complete for the 3 Mile Extraterritorial and that the Planning and Zoning Commission would need to hold a Public Hearing on the proposed plan.

NEW BUSINESS

- **City Lake Committee Recommendation: I-35 Bryan and Stacy Zeigler:**
Mayor Debi Schwerdtfeger read the recommendation from the Lake Committee to approve a boundary line adjustment of 13 feet for a garage. Councilperson Sean Honer reminded the Council that I-35 had previously been on the agenda and a boundary line adjustment was approved for the same garage. Councilperson Honer said that there was an issue with the utility easement for the power pole located in that area, which is why the additional request of 13 feet. Administrator Jones also pointed out the boundary lines are at weird angle and when the City Inspector measured it was different from the GPS measurement done by GEOTEC of Emporia. Councilperson Mark Berner made a motion to approve the recommendation for the Lake Committee. The motion was seconded by Councilperson Jason Booker. Motion Carried 6 – 0
- **Planning and Zoning Commission Recommendation: Alley Vacate:**
City Administrator Nick Jones read the recommendation from the Planning and Zoning Commission to approve the request Robert Torello to vacate the alley between 302 S 10th Street and 306 S 10th Street. After discussion Councilperson Sharon Haun made a motion to approve the recommendation of the Planning and Zoning Commission. The motion was seconded by Councilperson Larry Siegrist. Motion Carried 6 – 0
- **Procedures for Civil Rights Complaints Policy: CDBG**
City Administrator Nick Jones presented to the Council the Procedures for Civil Rights Complaints Policy from CDBG. Administrator Jones said this policy is needed to complete the CDBG grant that the city sponsored for Shawn and Nikki Tiffany. Administrator Jones also said the verbiage and policy came from CDBG. After discussion Councilperson Sean Honer made a motion to approve the policy. The motion was seconded by Councilperson Mark Berner. Motion Carried 6 – 0

- **Procurement Procedure Policy: CDBG**

City Administrator Nick Jones presented to the Council the Procurement Procedure Policy from CDBG. Administrator Jones said this policy is needed to complete the CDBG grant that the city sponsored for Shawn and Nikki Tiffany. Administrator Jones also said the verbiage and policy came from CDBG. After discussion Councilperson Jason Booker made a motion to approve the policy. The motion was seconded by Councilperson Sean Honer. Motion Carried 6 – 0

GOVERNING BODY COMMENTS

- **Mayor Debi Schwerdtfeger** – asked Jan Siacca owner of the Council Grove Republican to explain the Volunteers section in the Council Grove Republican paper as she thinks it’s a great thing. Mrs. Siacca said that the ideal was to alert the public of potential opportunities in the community volunteer. Mrs. Siacca said the Ad runs for 10 days for different events and it is “Free”.
- **Councilperson Jason Booker** – N/A
- **Councilperson Mark Berner** – N/A
- **Denise Hartman** – said the Community Theater was amazing!
- **Councilperson Sean Honer** – said he meant with Administrator Jones and Street and Parks Superintendent Jeff Barbo to look at roads needing patching. Councilperson Honer said that Mr. Barbo had a long list of areas that needed to be addressed and wanted the public to know we have plans to work on the roads.
- **Councilperson Larry Siegrist** – N/A
- **Councilperson Sharon Haun** – Said she would pass along the praise given to the Community Theater.
- **Molly Priest** – N/A
- **City Administrator Nick Jones** – said he had been in contact with Express Employment regarding Summer Seasonal help to weed eat Greenwood Cemetery and wanted the Council to know before moving forward with the conversation.
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- Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Jason Booker made a motion to adjourn. Councilperson Sean Honer seconded the motion. Motion carried 6 – 0

Debi Schwerdtfeger Mayor

ATTEST:

Nick Jones City Administrator



CG Recreation Summer Seasonal Employees Appointments

Name	Position	Wage	Contact
Lauren Carlson	Pool Manager	\$13.50	785-709-0011
Current Training >	(WSI/Lifeguard/CPR/First Aide)		
Pending	Asst. Pool Manager	\$9.91	

Name	Position	Wage	Contact
Allison Hower	Lifeguard- 3rd year	\$9.00	620-767-3931
Gavin Mills	Lifeguard- 3rd year	\$9.00	620-766-7120
Myles Gant	Lifeguard- 3rd year	\$9.00	785-466-1643
Casaiia Mullen	Lifeguard- 2nd year	\$8.50	785-499-3368
Elizabeth Armstrong	Lifeguard- 2nd year	\$8.50	620-766-7093
Koen Hula	Lifeguard- 2nd year	\$8.50	785-561-0355
Lillian Zeigler	Lifeguard- 2nd year	\$8.50	785-250-2119
Brooklynn Wangerin	Lifeguard- 1st year	\$8.25	620-767-3112
Paul Bessmer	Lifeguard - 1st year	\$8.25	620-412-1993
Kierni Mullen	Lifeguard - 1st year	\$8.25	620-499-3422
Mason Wilkens	Lifeguard - 1st year	\$8.25	620-767-3125
Haylie Grant	Lifeguard - 1st year	\$8.25	620-271-2559
MaKenzie Grant	Lifeguard - 1st year	\$8.25	620-271-2559
Abigail Allen	Lifeguard - 1st year	\$8.25	785-561-0788
Creighton Simeka	Lifeguard - 1st year	\$8.25	785-260-1933
Ace Monihen	Lifeguard - 1st year	\$8.25	785-499-3809
Marlee Gant	Lifeguard - 1st year	\$8.25	620-766-7070

Name	Position	Wage	Contact
Amanda Talley	Concessions	\$7.69	785-499-3441
Bradley Doornbos	Concessions	\$7.69	785-410-9009
Brecken McEuen	Concessions	\$7.69	620-899-8662
Brenah Cannon	Concessions	\$7.69	785-709-0201
Bryce Azbell	Concessions	\$7.69	620-767-3473
Camren Conger	Concessions	\$7.69	620-794-9868
Capri Gant	Concessions	\$7.69	785-561-0160
Cienna Good	Concessions	\$7.69	620-766-0077
Elkan Spear	Concessions	\$7.69	785-410-2200
Emily Bacon	Concessions	\$7.69	620-767-3203
Emily Teter	Concessions	\$7.69	785-466-6192
Grady Kepley	Concessions	\$7.69	785-561-0643
Hallie Frazier	Concessions	\$7.69	620-767-3590
Hannah Peterson	Concessions	\$7.69	620-767-3432
Hollyn Zeigler	Concessions	\$7.69	402-650-2385
Leo White	Concessions	\$7.69	620-767-3939
Linkin Sherwood	Concessions	\$7.69	785-466-6237
Marlie Hayes	Concessions	\$7.69	785-466-1776
Maxton Villalobos	Concessions	\$7.69	620-766-7073
Neenah Hesterman	Concessions	\$7.69	620-767-3660
Whitlyn Mullen	Concessions	\$7.69	785-499-3660
Willow Hutchinson	Concessions	\$7.69	620-767-3091
Mija Carlson	Maint. 3+	\$11.00	785-466-1884
Braun Frye	Maint. New	\$10.00	620-487-5672



Epoxy Flooring Estimate - Council Grove Fire Department

1 message

Epoxy Brothers LLC <epoxybrothersllc8086@gmail.com>
To: citycg@tctelco.net

Fri, Mar 17, 2023 at 10:39 AM

Hello,

Attached please find the estimate for Epoxy flooring for the Council Grove Fire Department. Below are the steps for the Epoxy flooring process.

1. Removal of existing flooring
2. Grind the floor to a CSP rating of 3
3. Crack fill with sand epoxy mix. Grind back down once that has cured.
4. Put down base coat
5. Apply the flake
6. Apply the epoxy topcoat
7. Apply a scratch resistant top

If you have any questions or need additional information please contact Colby Patnode at 785-410-2686. We look forward to working with you.

Thank you,

Colby Patnode
Epoxy Brothers, LLC
[146 Lakeside Drive](#)
[Council Grove, KS 66846](#)
785-410-2686

 **Scan_0097.pdf**
184K



Epoxy Brothers, LLC
 Colby Partnode
 1416 Lakeside Dr.
 Council Grove, KS
 66846

P7
Estimate

Date	Estimate #
2/21/2023	1073

Name / Address
Council Grove Fire Department 500 East Main Council Grove, KS 66846

Project

Description	Qty	Rate	Total
Flake Flooring - Meeting Room	1	5,700.00	5,700.00
50% Deposit required when contract is signed. Remaining 50% Due upon completion.		Total	\$5,700.00



CITY OF COUNCIL GROVE · 205 UNION STREET · PO BOX 313

COUNCIL GROVE, KS 66846 · 620-767-5417 · COUNCILGROVE.COM

Utilities Department Recommendation

The Utilities Committee recommends a pay increase for John Veh from \$20.00 to \$21.50 for successfully passing his Backflow Prevention and Cross Connection Control Course Certification. Pay increase will be effective as of March 22nd, 2023.

BACKFLOW PREVENTION AND CROSS CONNECTION CONTROL COURSE

The Kansas Rural Water Association hereby certifies that


John Veh

has completed a course of instruction and has successfully passed a comprehensive written exam on Backflow Prevention and Cross Connection Control. This training was held at Grandview Plaza, Kansas and completed on March 3, 2023. Completion of this course required the ability to correctly test a variety of backflow prevention devices.

This training is renewable after three years.

Renewal Date: 03/03/2026

Certification No.: GPL-23-2815


Elmer Ronnebaum
General Manager



CITY OF COUNCIL GROVE • 205 UNION STREET • PO BOX 313
 COUNCIL GROVE, KS 66846 • 620-767-5417 • COUNCILGROVE.COM

Police and Fire Committee Recommendation

The Police and Fire Committee recommends the City Council approve the purchase of the following equipment for the Fire Department.

EXTH-30-COAX 30ft Coax Hose Demo 30 Foot Banded Twin Line Clipped Extension Hose; Coaxial Coupler	QTY 2	\$2,060
S-200-32-COAX Heavy Duty 32in Spreader w/ COAX Demo 32 Inch Brute Force Spreader (Coax Couplers)	QTY 1	\$6,250
SLC-29-COAX Standard Duty Cutter w/ COAX Demo 8 Inch C-Cutter (Coax Couplers)	QTY 1	\$4,900
TLS-50-COAX Telescoping 50in Ram w/ COAX Demo 50in telescoping Ram with a collapsed length of 21in (coax couplers)	QTY 1	\$4,270
529016 Big Push Plate for TLS-25/50 Demo 5 1/2in Push Plate for TLS-50 & TLS-25 0.00 1 0.00	QTY 1	\$0
	Total	\$17,480

Rescue Specialists

104 S Main St
Salina, KS 67401
620-255-9654
jrogers@rescue-specialists.com

P11



INVOICE

BILL TO
Steve Crichton
Council Grove Volunteer Fire
Department
500 E Main St.
Council Grove, Kansas 66846
USA

SHIP TO
Steve Crichton
Council Grove Volunteer Fire
Department
500 E Main St.

SHIP VIA

INVOICE 1133
DATE 01/06/2023
TERMS Net 30
DUE DATE

SKU	DATE	ACTIVITY	DESCRIPTION	RATE	QTY	AMOUNT
EXTH-30-COAX		30ft Coax Hose	Demo 30 Foot Banded Twin Line Clipped Extension Hose; Coaxial Coupler	1,030.00	2	2,060.00
S-200-32-COAX		Heavy Duty 32in Spreader w/ COAX	Demo 32 Inch Brute Force Spreader (Coax Couplers)	6,250.00	1	6,250.00
SLC-29-COAX		Standard Duty Cutter w/ COAX	Demo 8 Inch C-Cutter (Coax Couplers)	4,900.00	1	4,900.00
TLS-50-COAX		Telescoping 50in Ram w/ COAX	Demo 50in telescoping Ram with a collapsed length of 21in (coax couplers)	4,270.00	1	4,270.00
529016		Big Push Plate for TLS-25/50	Demo 5 1/2in Push Plate for TLS-50 & TLS-25	0.00	1	0.00

SUBTOTAL	17,480.00
TAX	0.00
TOTAL	17,480.00
BALANCE DUE	\$17,480.00

This quoted equipment and all quoted prices are intended for the department indicated and are valid for the time period stated on the quote with that department only. This is considered a confidential document and as such using or displaying this document by anyone other than the intended recipient is strictly forbidden.