



CITY OF COUNCIL GROVE · 205 UNION STREET · PO BOX 313

COUNCIL GROVE, KS 66846 · 620-767-5417 · COUNCILGROVE.COM

**City Council Agenda
April 18, 2023
5:30 P.M. - City Hall**

WELCOME AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PUBLIC COMMENT PERIOD

Items not already on the agenda may be brought before the Governing Body. Persons must sign in to be eligible. (**Three-minute maximum time limit**). After three minutes, items will then be voted on to see whether to place the item on the next agenda.

CONSENT AGENDA:

- Minutes from the Previous meeting: Pages 2 – 4
- Appropriations:

Motion: Seconded: Action: Abstention: Este. Cost:

OLD BUSINESS:

- Water Tower Quote/Update: Pages 5 - 11

Motion: Seconded: Action: Abstention: Este. Cost:

NEW BUSINESS:

- Washunga Days Request: Pages 12 – 13

Motion: Seconded: Action: Abstention: Este. Cost

- City Lake Committee Recommendation: Pages 14 - 18

Motion: Seconded: Action: Abstention: Este. Cost

- Police and Fire Committee Recommendation: Part-Time Officers Pay Increase Pages 19

Motion: Seconded: Action: Abstention: Este. Cost

Governing Body Comments:

Adjournment:

City Council Meeting Minutes
April 4, 2023

WELCOME AND CALL TO ORDER

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Sean Honer, Sharon Haun, Jason Booker, Mark Berner, Denise Hartman and Larry Siegrist also present were the City Administrator Nick Jones, and Assistant City Attorney Molly Priest. Others attending were Jan Sciacca, Pastor Billy Kryger, Vern Hay, Zoey Bond, Karen Exon, Margert Wyatt, John Curran

PLEDGE OF ALLEGIANCE

INVOCATION:

Pastor Billy Kryger

PUBLIC COMMENT PERIOD

Jan Sciacca spoke to the Council concerning an anonymous source informing her of the possibility of the Post Office being closed and reduced from a full-service to one of less staff, hours, and services. The City of Emporia would be the site of the new Regional USPS Processing and Distribution Center if the anonymous source is correct regarding the information decided. City Administrator Nick Jones contacts Senators Moran and Marshall and Jake LaTurner's office to see if there was any truth to the rumors. Administrator Jones said he received a call back from Senators Moran's office from Katie Miller who said that they are unaware of any plans to close the Post Office in Council Grove and that she would do some checking and get back to me.

CONSENT AGENDA

Councilperson Mark Berner made a motion to approve the Consent Agenda as presented in the packet. Councilperson Jason Booker seconded the motion. Motion Carried 6 – 0. The consent agenda consisted of:

- March 21, 2023, Minutes
- March 21, 2023, to Current Appropriations.

OLD BUSINESS

• **Water Tower Update:**

City Administrator Nick Jones informed the Council that all of the metal work on the Water Tower is complete. Viking Industries plans on working on the inside of the tank and sandblasting to remove the old epoxy. Viking hopes to have the work done by the end of the week and then do clean up and start toward applying new epoxy.

NEW BUSINESS

• **CGCLA Boating & Lake Safety Committee:**

Karen Exon representing the Council Grove City Lake Association Boating & Lake Safety Committee spoke to the Council regarding safety concerns on the City Lake with operators of boats and waver runners not following the rules. Exon also said that a proposed new rule from the Committee recommends a 3 strike rule for boats that receive 3 tickets in a boating season. The owner would not be allowed to have the boat on the water for the remainder of the year along with increased fines. The Council asked the Lake Committee, City Administrator, and City Attorney to look at it.

• **Council Grove Area Trade & Tourism Association:**

Zoey Bond with the Council Grove Area Trade & Tourism Association gave the Chamber's quarterly report. Mrs. Bond said the membership retained 97% of the members. The Chamber has the Washunga Days event coming up and will provide wrist bands for all USD417 students while also having a free community night on June 15 at the Washunga Days event just like last year. Other events that are on going are the Downtown Second Saturday events for businesses. Mayor Schwerdtfeger presented the Council with a contract that her and Administrator Jones worked with the Chamber to come up with to provide marketing, website maintenance and upkeep, and Amphitheater booking and management in the amount of \$25,000. After discussion a motion was made by Councilperson Jason Booker to approve the contract and pay out of the 1% fund. The motion was seconded by Councilperson Denise Hartman. Motion Carried 6 – 0

- **Street and Parks Department Committee Recommendation:**
 City Administrator Nick Jones read the recommendation of the Streets and Park Committee to appoint Brad Rathke to part-time seasonal employee for the Streets and Parks Department at a pay rate of \$12.00 an hour. Appointment is contingent on passing physical and drug and alcohol screening. Mayor Schwerdtfeger asked for a motion to approve the appointment. A motion was made by Councilperson Jason Booker to approve the appointment. The motion was seconded by Councilperson Sean Honer. Motion Carried 6 – 0
- **City Hall Network Upgrade: Quote from TCwireless:**
 City Administrator Nick Jones presented a quote from TCwireless for a network upgrade in the amount of \$3,064.40. The upgrade would remove outdated equipment and make internet and wireless use faster and improve security. After discussion Councilperson Sean Honer made a motion to approve the quote from TCwireless from the computer fund in the amount of \$3,065.40. The motion was seconded by Councilperson Mark Berner. Motion Carried 6 – 0
- **City Hall Server Upgrade: Quote from TCwireless:**
 City Administrator Nick Jones presented a quote from TCwireless for a server replacement in the amount of \$5,289. The new server would remove outdated the outdated server that can no longer be updated after October 2023. After discussion Councilperson Sharon Haun made a motion to approve the quote from TCwireless from the computer fund in the amount of \$5,289. The motion was seconded by Councilperson Denise Hartment. Motion Carried 6 – 0
- **Utilities Committee Recommendation: Water & Sewer Rate Increase**
 City Administrator Nick Jones presented that the Utilities Department Committee recommends a water and sewer rate increase of 3% based off the recommendation from the water and sewer rate analysis done in 2019 by Carl Brown with Getting Great Rates. The analysis calls for a water and sewer rate increase of 3% per year over the next 6 years and a new analysis in year 7. After discussion Councilperson Sean Honer made a motion to approve the recommendation from the Utilities Committee. The motion was seconded by Councilperson Jason Booker. Motion Carried 6 – 0

Water Rates within the City would go from \$5.41 per 1,000 gallons to \$5.57 per 1,000 gallons.

Sewer Rates within the City would go from \$1.92 per 1,000 gallons to \$1.98 per 1,000 gallons.

Water Rate outside City would go from \$10.82 per 1,000 gallons to \$11.14 per 1,000 gallons.

Sewer Rates outside the City would go from \$3.83 per 1,000 gallons to \$3.94 per 1,000 gallons.
- **Old Penny's Concrete Plant Discussion:**
 City Administrator Nick Jones said that he was contacted by an interested party to lease the back portion of the Old Penny's Concrete Plant. Mayor Schwerdtfeger should the city sale the land instead of leasing it out to get it back on the tax role. Mayor Schwerdtfeger asked about the value of the land and if we should do a little more research. City Administrator Jones said he would work on gathering the information and report back to the Council.

GOVERNING BODY COMMENTS

- **Mayor Debi Schwerdtfeger** – asked for the Council’s thoughts on annexing the hay meadows and common areas at the City Lake and where we stood on the Plat of the roads. Administrator Jones said that KVK engineering is ready to meet when we are. Mayor Schwerdtfeger also asked to schedule a work study for Tuesday May 9th at 5:30 in City Hall.
- **Councilperson Jason Booker** – asked about the scenic byway radio system. Administrator Jones said the equipment is at the REA and just needs Ken Clam to install it.
- **Councilperson Mark Berner** – N/A
- **Denise Hartman** – N/A
- **Councilperson Sean Honer** – asked if the first Police K9 had passed. Also, thanked the Streets and Parks committee for taking care of the long list of potholes that need attention.
- **Councilperson Larry Siegrist** – said he noticed that some of the street lights had been replaced.
- **Councilperson Sharon Haun** – N/A
- **Assistant City Attorney Molly Priest** – N/A
- **City Administrator Nick Jones** – N/A

Adjournment:

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Sean Honer made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 6 – 0

Debi Schwerdtfeger Mayor

ATTEST:

Nick Jones City Administrator



April 10th, 2023

**Council Grove, KS
500M LEG**

We are pleased to submit this additive time and materials change order for supplying equipment, materials, labor and insurance for rafter repairs. See pricing below.

ROOF RAFTER REPAIR LABOR ONLY..... PER CREW DAY/ \$2,500
ESTIMATED 10 DAYS, TOTAL COST NOT TO EXCEED \$25,000
ESTIMATED MATERIAL COST (200LF ANGLE STEEL) \$2,500

Scope:

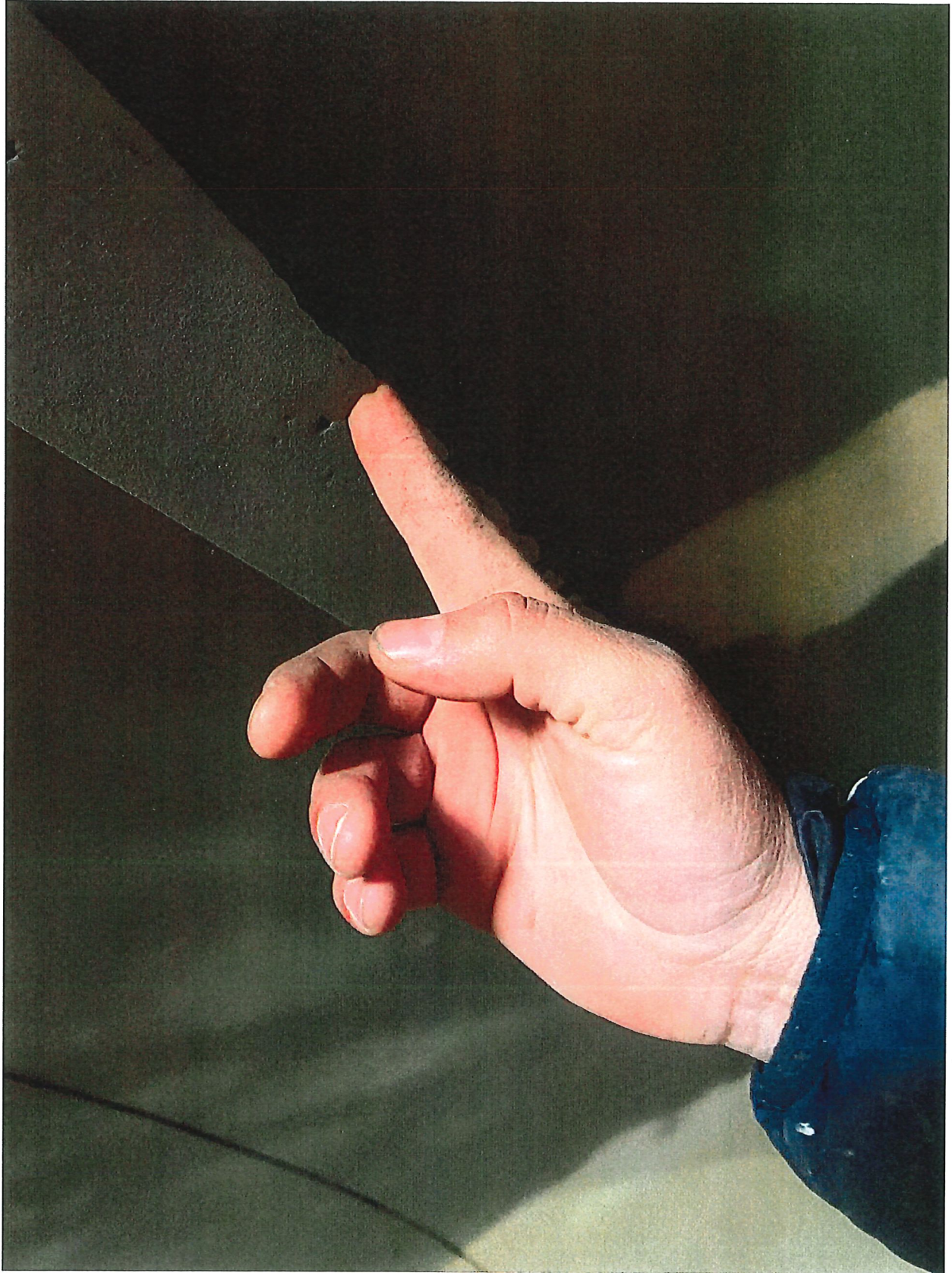
- Remove damaged portion of roof rafters and weld back in 3"x 3" angled steel. (estimated 200'LF)

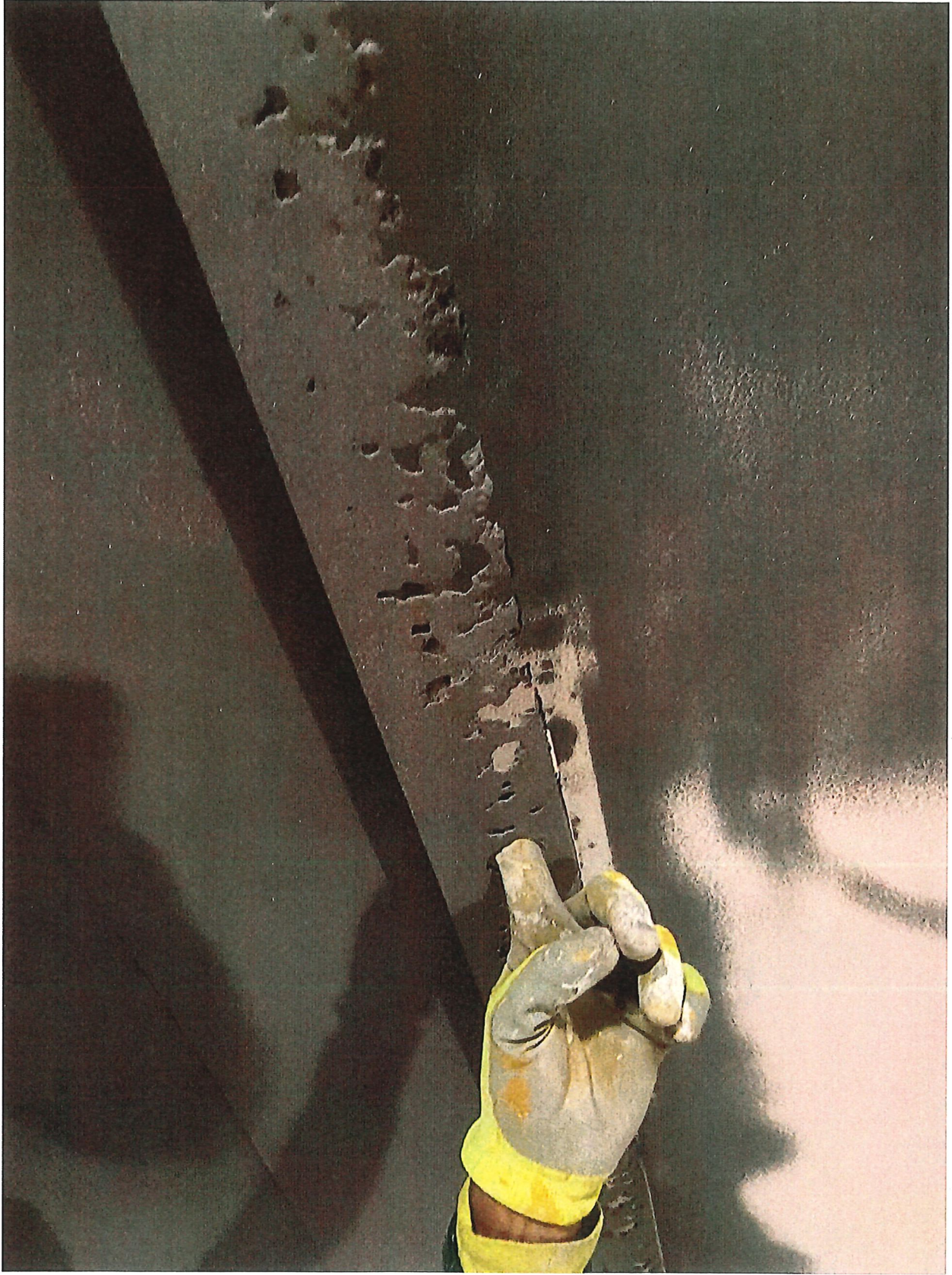
Please let us know how you would like to proceed.

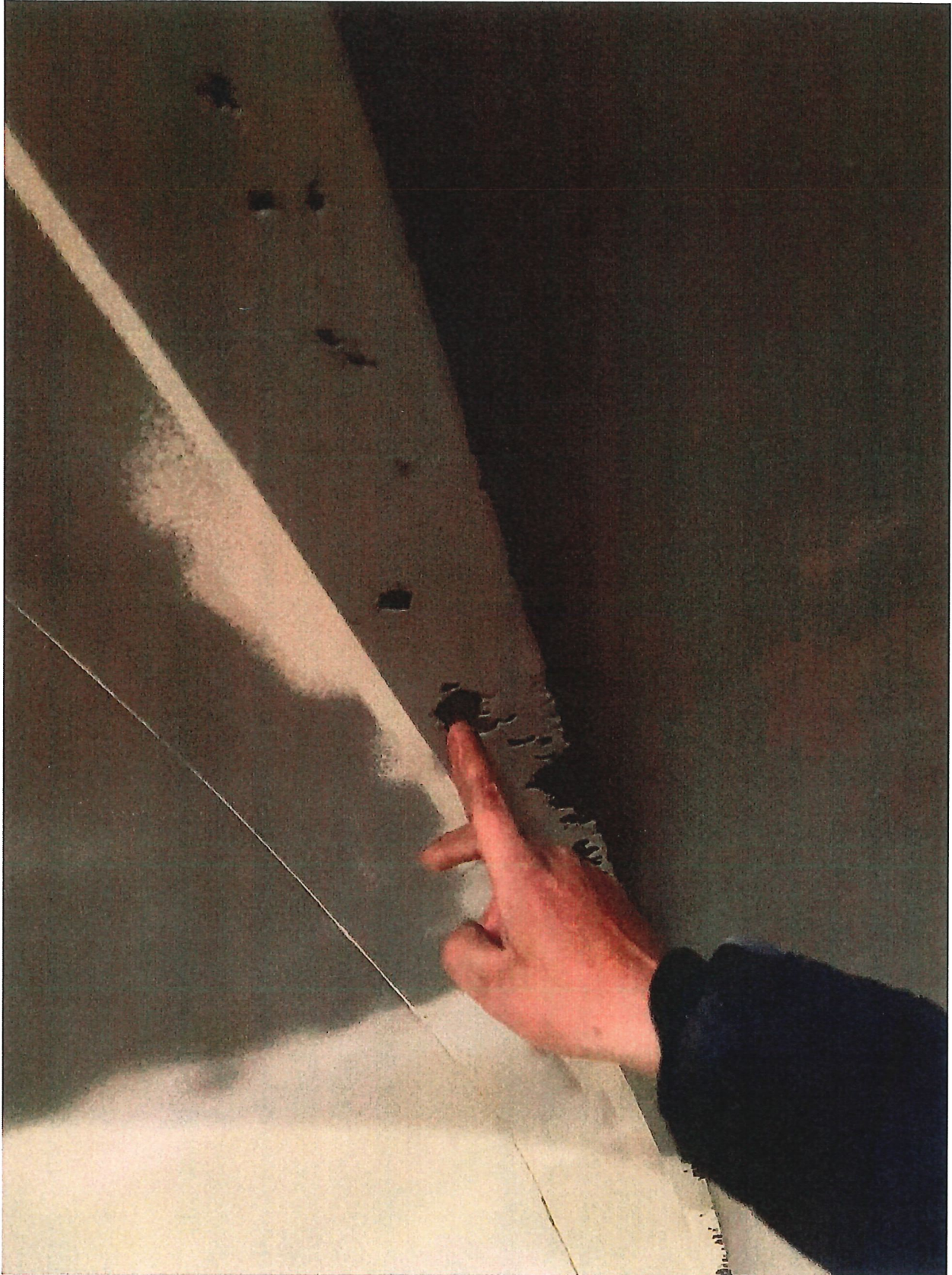
Sincerely,

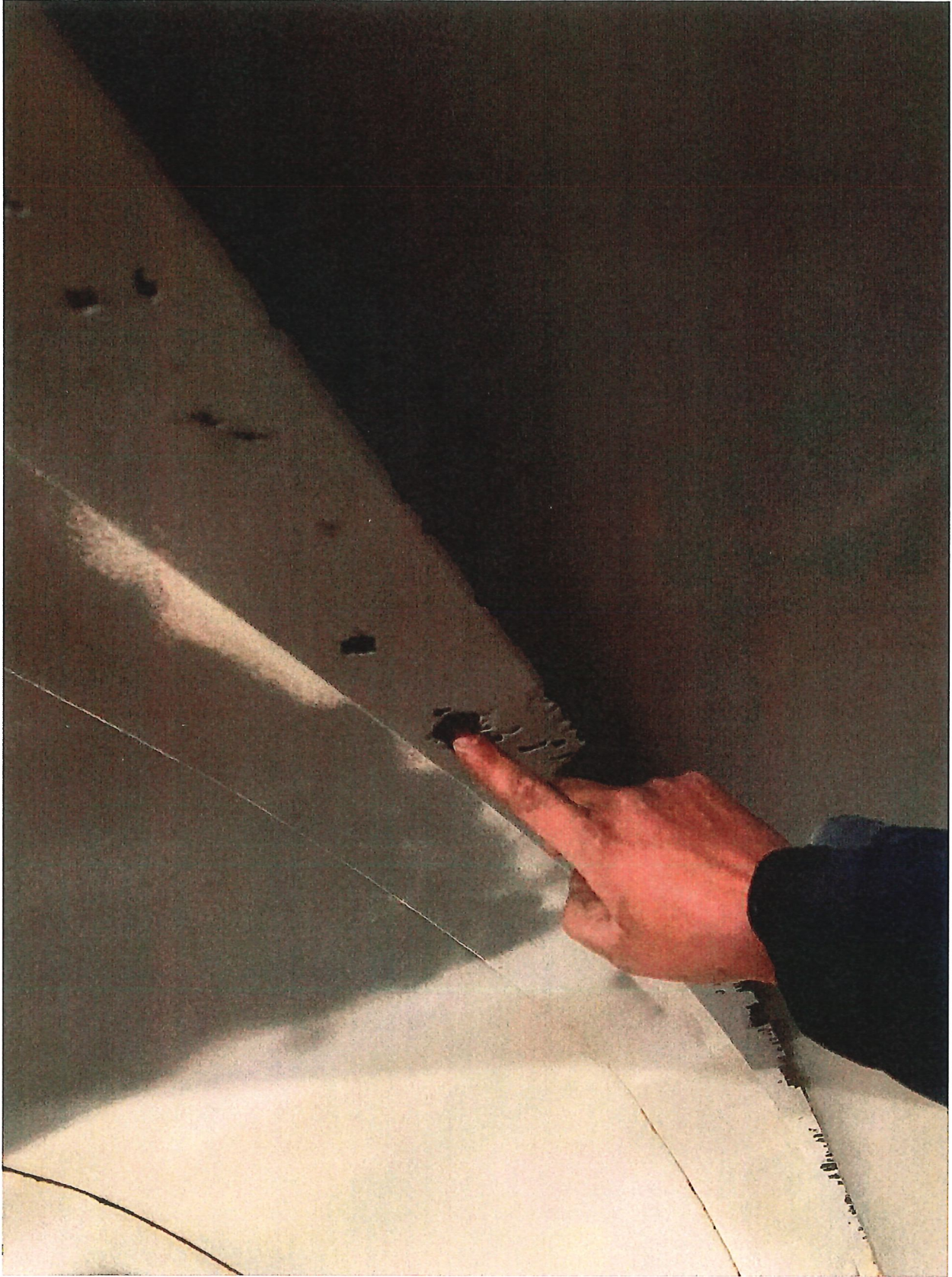
**Dominic Pedersen
Estimator**













Areas of use, facilities, and city assistance:

Permission to use Neosho Riverwalk Park and Amphitheater, including all electrical outlets, water faucets, and John White memorial shelter and playground area.

Permission/Permit for fireworks display on the east side of the river the evening on Saturday June 18th, 2023 – anticipated time to be 9:40p-10p.

Permission to use eastside of the riverbank for fireworks show and shut off foot traffic on that side from the northeast corner of the foot bridge back to the northeast loop of new sidewalk, as well as blocking public access to back access road.

Ask that city crews mow all areas, spray for insects and trim trees on eastside for safety of firework show area.

Permission to place banners at Madonna of the Trial, Guardian of the Grove, and Riverwalk foot bridge.

Permission to use parking lot at the southeast of the Neosho Riverwalk Park for festival vendor parking.

Permission to use Council Oak Park and gazebo for vendor fair area.

Permission post signage within the park.

Permission to use motorized vehicles within the park.

Install additional fencing at back of Amphitheater to the south of current fencing.

City Crew bring temporary aluminum fencing to festival area at appointed locations.

Work with Washunga Days Committee to purchase/installation of Camlocks on electrical for stage area.

Use of spider boxes and heavy-duty cords (100-foot or 2x 50-foot cords) to use for food vendors and/or kids' activities.

Parade:

Close Main Street for Parade, at intersections of: Madison, Adams, Washington, Rockhill, Chautauqua, Belfry, Mission, N. Neosho, Wood, HWY 56 to north/Union, West, S. 3rd, S. 4th and East Main Street coming in from East Hwy 56.

Neosho and Hockaday, setting up alternative traffic route from south to west moving traffic from south Hwy 56 down Hockaday Street to McCardell Street.

Other:

Washunga Swim – permission to work with sponsor to hold Washunga Swim, on Saturday June 17th for regular pool hours of operations.

Suspend vendor permits, except for approved Washunga Days vendors and events.

Increased police presence to the areas around the festival and/or within the festival grounds to supplement/support Washunga Days hired security.

Allow Trail Trolley to use public parking spaces for trolley pick-up/drop-off sites- in front of TCT Central Office on Main Street., in front of the Kaw Mission on Mission Street.

Placement of promotional signage in easement areas throughout town.





CITY LAKE COMMITTEE

City Council Meeting Recommendation, April 18, 2023

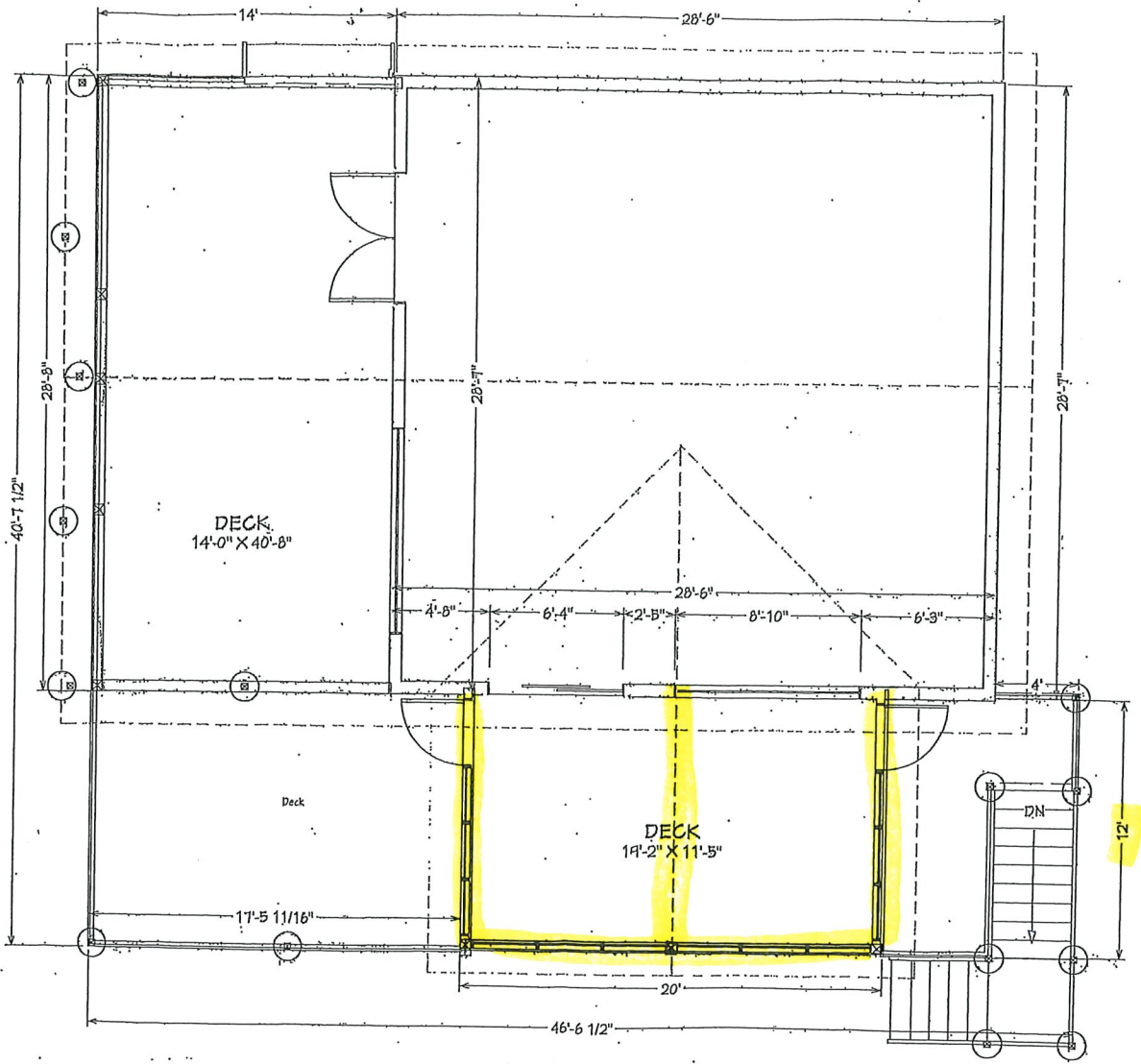
1. **Recommend the Council to approve** a 4 foot variant on the lake side of cabin for a covered screened in deck.

Jon and Debra Sawyer, 144 Deep Water Loop C-14

The addition will not restrict or interfere with the neighboring cabins or access to the area. The neighbors are aware and have approved in writing.

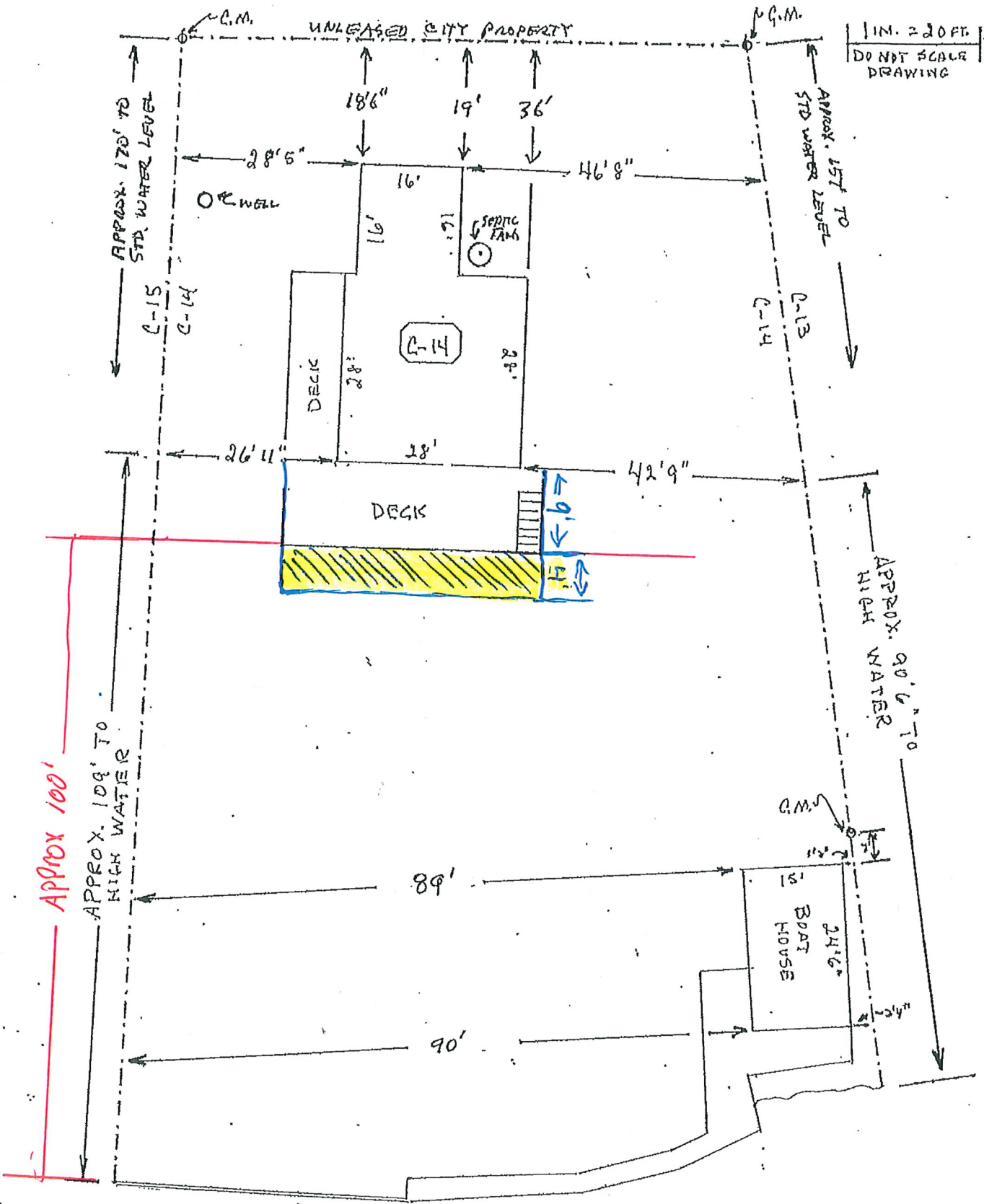
LAKE COMMITTEE: Sean Honer
Larry Siegrist

CITY INSPECTOR: Dan Drube



C-14

1 IN. = 20 FT.
DO NOT SCALE
DRAWING



April 5 2023

Subject: Jon and Debbie Sawyer Deck Project

Dear City of Council Grove,

Tom and Lori Aldag (cabin C13) approve of the proposed setback adjustment related to the Jon and Debbie Sawyer deck project (cabin C14). If you have any questions, please call me at the number shown below.

Best Regards,

Tom Aldag



**Thomas
Aldag**

Digitally signed by
Thomas Aldag
Date: 2023.04.05
14:41:25 -05'00'

April 6, 2023

Subject: Jon and Debbie Sawyer's Deck

Dear City of Council Grove,

Janet McElroy (C15) approves of the proposed setback adjustment related to the Jon and Debbie Sawyer's deck project.

Sincerely,

A handwritten signature in blue ink that reads "Janet McElroy". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Janet McElroy



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Police and Fire Committee Recommendation

The Police and Fire Committee recommend that the Council adjust the starting pay for Certified Part-Time Police Officers from \$13.86 per hour to \$17.00 per hour. If approved adjustment will be effective as of April 26, 2023.