



City Council Agenda  
April 4, 2023  
5:30 P.M. - City Hall

WELCOME AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

PUBLIC COMMENT PERIOD

Items not already on the agenda may be brought before the Governing Body. Persons must sign in to be eligible. (Three-minute maximum time limit). After three minutes, items will then be voted on to see whether to place the item on the next agenda.

CONSENT AGENDA:

- Minutes from the Previous meeting: Pages 2 – 5
- Appropriations:

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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OLD BUSINESS:

- Water Tower: Update

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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NEW BUSINESS:

- CGCLA Boating & Lake Safety Committee: Page 6

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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- Council Grove Area Trade & Tourism Association:

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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- Street and Parks Department Committee Recommendation: Page 7

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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- City Hall Network Upgrade: Quote from TCT Pages 8 – 9

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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- City Hall Server Upgrade: Quote from TCT Page 10

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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- Utilities Committee Recommendation: Water & Sewer Rate Increase Pages 11 - 12

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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- Old Penny's Concrete Plant Discussion:

<b>Motion:</b>	<b>Seconded:</b>	<b>Action:</b>	<b>Abstention:</b>	<b>Este. Cost:</b>
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Governing Body Comments:

Adjournment:

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order. Council members present were Sean Honer, Sharon Haun, Jason Booker, Mark Berner, and Larry Siegrist also present were the City Administrator Nick Jones, City Attorney Brian Henderson, and Assistant City Attorney Molly Priest. Others attending were Jan Sciacca, James Crosby, Pastor Billy Kryger, Rev. Adam Reichart, Toni Steere, Vern Hay.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:**

Reverend Adam Reichart

**PUBLIC COMMENT PERIOD**

N/A

**CONSENT AGENDA**

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sean Honer seconded the motion. Motion Carried 5 – 0. The consent agenda consisted of:

- March 7, 2023, Minutes
- March 7, 2023, to Current Appropriations.

**OLD BUSINESS**

- **Highway 56 Resurfacing: Update**  
City Administrator Nick Jones informed the Council that Shilling Construction will start the mill and overlay from Belfry to 4<sup>th</sup> street starting the first part of May. Shilling will also be looking at our allies in the 1 and 2 hundred block of downtown.
- **Water Tower Update: Utilities Superintendent Derrick Craige**  
Utilities Superintendent Derrick Craige updated the Council on the rehab work being done on the water tower. Superintendent Craige informed the Council that Viking Industries has started work on the Water Tower and hoped to have the work completed by the end of April. Superintendent Craige said that the Water Tower has been drained and the water department employee started a rotation of 12 hours shifts to supervise the Water Plant and the pumps that will be supplying water residents.

**NEW BUSINESS**

- **Toni Steere – Water Bill**  
Toni Steere addressed the Council regarding a high-water bill for January and February at 729 Hockaday. Mrs. Steere said her water bill for February was \$625 dollars and her bill for February was \$1237. The city notified Mrs. Steere on March 6<sup>th</sup> regarding her high water usage and advised her she has a leak and shut the water off to the residences. The Water Department pulled the meter and tested it to insure it was working properly. The meter tested plus or minus 2, which is deemed accurate by both Neptune and the city code. After more discussion at motion was made by Councilperson Sean Honer to waive the sewer fees for 3 months of high water usage. The motion was seconded by Councilperson Mark Berner. Motion Carried 5 – 0
- **Softball Club - Jim Crosby:**  
Jim Crosby representing the Softball Club requested the use of the Softball Fields for the adult Summer League. Mr. Crosby said this will be the 8<sup>th</sup> season and the Softball Club and it has raised \$76,387.36 and paid out \$8,500 for umpires, \$1,700 in scorekeeper fees per year and also donated \$15,000 to Council Grove Recreation Department. Mr. Crosby also said that part of the money raised was for fundraisers and gave back a total of \$41,945.18 for members of the Community. After discussion Councilperson Jason Booker made a motion to approve the request. The motion was seconded by Councilperson Mark Berner. Motion Carried 5 – 0

- CG Recreation Summer Seasonal Employees Appointments:

Mayor Debi Schwerdtfeger appointed the following Summer Seasonal Employees and asked for a motion to approve her appointments. A motion was made by Councilperson Jason Booker to approve the appointments. The motion was seconded by Councilperson Mark Berner. Motion passed 5 – 0

Name	Position	Wage
Lauren Carlson	Pool Manager	\$13.50
Current Training >	(WSI/Lifeguard/CPR/First Aide)	
Pending	Asst. Pool Manager	\$9.91

Name	Position	Wage
Allison Hower	Lifeguard- 3rd year	\$9.00
Gavin Mills	Lifeguard- 3rd year	\$9.00
Myles Gant	Lifeguard- 3rd year	\$9.00
Casaiia Mullen	Lifeguard- 2nd year	\$8.50
Elizabeth Armstrong	Lifeguard- 2nd year	\$8.50
Koen Hula	Lifeguard- 2nd year	\$8.50
Lillian Zeigler	Lifeguard- 2nd year	\$8.50
Brooklynn Wangerin	Lifeguard- 1st year	\$8.25
Paul Bessmer	Lifeguard - 1st year	\$8.25
Kierni Mullen	Lifeguard - 1st year	\$8.25
Mason Wilkens	Lifeguard - 1st year	\$8.25
Haylie Grant	Lifeguard - 1st year	\$8.25
MaKenzie Grant	Lifeguard - 1st year	\$8.25
Abigail Allen	Lifeguard - 1st year	\$8.25
Creighton Simeka	Lifeguard - 1st year	\$8.25
Ace Monihen	Lifeguard - 1st year	\$8.25
Marlee Gant	Lifeguard - 1st year	\$8.25
Amanda Talley	Concessions	\$7.69
Bradley Doornbos	Concessions	\$7.69
Brecken McEuen	Concessions	\$7.69
Brenah Cannon	Concessions	\$7.69
Bryce Azbell	Concessions	\$7.69
Camren Conger	Concessions	\$7.69
Capri Gant	Concessions	\$7.69
Cienna Good	Concessions	\$7.69
Elkan Spear	Concessions	\$7.69
Emily Bacon	Concessions	\$7.69
Emily Teter	Concessions	\$7.69
Grady Kepley	Concessions	\$7.69
Hallie Frazier	Concessions	\$7.69
Hannah Peterson	Concessions	\$7.69
Hollyn Zeigler	Concessions	\$7.69
Leo White	Concessions	\$7.69

Linkin Sherwood	Concessions	\$7.69
Marlie Hayes	Concessions	\$7.69
Maxton Villalobos	Concessions	\$7.69
Neenah Hesterman	Concessions	\$7.69
Whitlyn Mullen	Concessions	\$7.69
Willow Hutchinson	Concessions	\$7.69
Mija Carlson	Maint. 3+	\$11.00
Braun Frye	Maint. New	\$10.00

- **Council Grove Fire Department: Floor Replacement – Meeting Room:**

City Administrator Nick Jones presented the Council with an estimate to replace the flooring in the conference room at the Fire Department. Administrator Jones said the tile flooring is peeling up and needs to be replaced. The estimate is from Epoxy Brothers LLC. included in the scope of work to include removal of existing flooring, grind the floor to CSP rating of 3, crack fill with sand epoxy mix and grind back down once cured, put down base coat, apply the flake, apply the epoxy topcoat, apply a scratch resistant top at a cost of \$5,700. Councilperson Sean Honer said he stopped the Fire Station and agreed the flooring needed to be replaced and noted some other areas that need attention. After discussion Councilperson Sean Honer made a motion to approve the estimate from Epoxy Brothers in the amount of \$5,700 from the Fire Department Fund. The motion was seconded by Councilperson Sharon Haun. Motion Carried 5 – 0

- **Utilities Department Recommendation:**

City Administrator Nick Jones presented the recommendation from the Utilities Committee recommending a pay increase for John Veh from \$20.00 to \$21.50 for successfully passing his Backflow Prevention and Cross Connection Control Course Certification. Pay increase will be effective as of March 22<sup>nd</sup>, 2023. After Discussion Councilperson Sean Honer made a motion to approve the recommendation. The motion was seconded by Councilperson Mark Berner. Motion Carried 5 – 0

- **Police and Fire Committee Recommendation:**

City Administrator Nick Jones presented the recommendation from the Police and Fire Committee to purchase the following equipment below from Rescue Specialists in the amount of \$17,480. After discussion Councilperson Sean Honer made a motion to approve the purchase from Rescue Specialists in the amount of \$17,480 coming from the Fire Department Fund. The motion was seconded by Councilperson Sharon Haun. Motion Carried 5 - 0

EXTH-30-COAX	QTY 2	\$2,060
30ft Coax Hose Demo 30 Foot Banded Twin Line Clipped extension Hose; Coaxial Coupler		
S-200-32-COAX	QTY 1	\$6.250
Heavy Duty 32in Spreader w/ COAX Demo 32 Inch Brute Force Spreader (Coax Couplers)		
SLC-29-COAX	QTY 1	\$4,900
Standard Duty Cutter w/ COAX Demo 8 Inch C-Cutter (Coax Couplers)		
TLS-50-COAX	QTY 1	\$4,270
Telescoping 50in Ram w/ COAX Demo 50in telescoping Ram with a collapsed Length of 21in (coax couplers)		

529016 Big Push Plate for TLS-25/50

Demo 5 1/2in Push Plate for TLS-50 & TLS-25 0.00 1 0.00 QTY 1 \$0

• **Greenwood Cemetery Mowing: Sealed Bids**

City Administrator Nick Jones said no bids were received for the mowing and weed eating of Greenwood Cemetery. Administrator Jones said the next option was to contract with Express Employment Services out of Manhattan for temporary workers at a cost of \$21 dollars an hour for weed eating and the Streets and Parks Department would handle the mowing. After discussion Councilperson Mark Berner made a motion to approve moving forward with Express Employment Services at a cost of \$21 dollars an hour. The motion was seconded by Councilperson Sean Honer. Motion Carried 5 – 0

**GOVERNING BODY COMMENTS**

- Mayor Debi Schwerdtfeger – said she had spoken with some of the residents regarding spraying and putting rocks around the headstones to cut back on weed eating and received positive feedback. Mayor Schwerdtfeger also thanked Rotary for picking up trash behind Rays and Boltens.
- Councilperson Jason Booker – N/A
- Councilperson Mark Berner – N/A
- Denise Hartman – Absent
- Councilperson Sean Honer – said he toured the Fire Department and noted that there were some issues that will need to be addressed from a general maintenance stand point to insure the facility is maintained. Thanked Colby Pattnode for tearing out the old flooring in the conference room at the Fire Department.
- Councilperson Larry Siegrist – N/A
- Councilperson Sharon Haun – N/A
- City Attorney Brian Henderson: – N/A
- City Administrator Nick Jones – said he had been in contact with Express Employment regarding Summer Seasonal help to weed eat Greenwood Cemetery and wanted the Council to know before moving forward with the conversation.

Mayor Debi Schwerdtfeger asked for a motion to adjourn. Councilperson Mark Berner made a motion to adjourn. Councilperson Sean Honer seconded the motion. Motion carried 5 – 0

\_\_\_\_\_  
Debi Schwerdtfeger Mayor

ATTEST:

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Nick Jones City Administrator

**CGCLA Boating & Lake Safety Committee Recommendations to City of Council Grove  
2.25.2023**

- 1) Retain Boating & Safety Rules as they currently exist or have been revised/changed since 2019.
- 2) Retain the "Recreational" (Wake Zone) lay-out and traffic patterns as they exist.
- 3) Specific enforcement attention is needed for the following—
  - a) Inappropriate/dangerous operation and/or underage operation of Personal Watercraft/Jet Skis.
  - b) Operation of any Motorized Craft above NO WAKE speed in NO WAKE areas and/or too close to docks/shore/boat ramps/persons in water/non-motorized watercraft.
  - c) Operation of any Motorized Watercraft outside of traffic patterns set for CGCL.
- 4) Recommend on-Lake enforcement from the start of Memorial Day Weekend through the end of Labor Day Weekend—
  - a) Memorial Day, July 4<sup>th</sup>, and Labor Day Weekends—
    - a. Friday, 3pm to 9:30pm,
    - b. Saturday, 10am to 9:30pm,
    - c. Sunday, 10am to 9:30pm,
    - d. Monday, 10am to 2pm,
    - e. When the holiday is Tues./Wed./Thurs., 10am to 9:30pm.
  - b) All other weekends—
    - a. Friday, 3pm to 9:30pm,
    - b. Saturday, Noon to 9:30pm,
    - c. Sunday, 10am to 2pm.
  - c) All other days of the week as deemed appropriate.
- 5) Recommend allowing no more than 3 ticketed infractions on CGCL per offending Motorized Watercraft per year. The owner/licensee of that Watercraft shall be immediately notified in writing of each infraction—
  - a) First Infraction = Up to \$250 citation/fine to the operator.
  - b) Second infraction = Up to \$500 citation/fine to the operator.
  - c) Third infraction = Up to \$1000 citation/fine to the operator AND offending Watercraft is banned from CGCL for the remainder of the calendar year.
- 6) Recommend Motorized Watercraft Size Restrictions beginning 2023 for operation on Council Grove City Lake—
  - a) Pontoon/TriToon/SportToon shall be no longer than 27 feet from Bow to Stern.
  - b) All other motorized Watercraft shall be no longer than 24 feet from Bow to Stern excluding removable Stern platforms.
  - c) All motorized watercraft licensed to operate on Council Grove City Lake during the 2022 season are "grandfathered" regardless of length.



CITY OF COUNCIL GROVE · 205 UNION STREET · PO BOX 313

COUNCIL GROVE, KS 66846 · 620-767-5417 · COUNCILGROVE.COM

### Streets and Parks Committee Recommendation

The Streets and Park Committee Recommends the appointment of Brad Rathke to part-time seasonal employee for the Streets and Parks Department at a pay rate of \$12.00 an hour. Appointment is contingent on passing physical and drug and alcohol screening.



# Quote

Submitted on 03/10/2023

<b>Quote for</b> City of Council Grove	<b>Payable to</b> TC Wireless	<b>Invoice #</b>
	<b>Project</b> Upgrade network	<b>Expires on</b> 5/10/2023

Description	Qty	Unit price	Total price
Unifi Dream Machine Pro - This is a Firewall/Router/Network Management Controller/Security Camera DVR/RFID Door Access Controller	1	\$454.80	\$454.80
Unifi Pro 24port Gigabit POE Network Switch - This switch is for the upstairs and is 10 times faster than the one you have now and also is capable of providing power for future phones, cameras and wifi equipment.	1	\$838.80	\$838.80
Unifi Switch 16 PoE - To upgrade the network switch in the basement	1	\$358.80	\$358.80
NavePoint 6U Wall-Mount Open Frame Rack 24.81" Depth, Threaded	1	\$130.00	\$130.00
Patch Cables	16	\$2.00	\$32.00
24port Patch Panel	1	\$150.00	\$150.00
Installation / Configuration - This timeline is contingent on a cable existing to link the two equipment closets. I think I will be able to re-use an existing cable but I am not 100% sure.	12	\$75.00	\$900.00
Unifi SHD Wireless Accesspoint for Conference/Meeting Room	1	\$200.00	\$200.00

Notes:	Subtotal	<b>\$3,064.40</b>
Your present network switch on the main floor is at least 20 years old and doesn't meet any modern standards	Approx Tax	<b>\$0.00</b>



20 years old and doesn't meet any modern standards and isn't capable of the configuration we need going forward to secure the network. Also the router/firewall you have in place right now is designed for a home and isn't up to the task of providing for a highly secure and configurable business network. Not to mention that both routers you have with now are likely performance bottlenecks for reaching the internet. Right now the city and police department networks are physically separate which means there is no way for any data to flow between them. This prevents the sharing of any tech resources and requires the two departments to have separate internet connections. In my opinion it would be best to physically connect the networks but keep them logically separated by utilizing firewall rules and network segmentation. This would allow printers, internet connections, network storage and wifi accesspoints to be shared in a very granular fashion. It would also allow City Hall to have a single much faster internet connection as opposed to paying for two slower connections. Also wifi performance would be greatly increased for all city employees due to both entities being able to share the wifi equipment I just installed. This upgrade would also enable you to have a separate guest wifi network which would probably be helpful during meetings with community members.

**\$3,064.40**

You really should notice very little network interruption as I perform these upgrades.



# Quote

Submitted on 3/10/2023

**Quote for**

City of Council Grove

**Payable to**

TC Wireless

**Invoice #**

**Project**

Replace Server

**Expires on**

5/10/2023

Description	Qty	Unit price	Total price
Micro Tower Server, Windows Server 2022 Standard, AMD Epyc 3251 CPU, 32gb DDR4, 2tb Samsung 980 Pro NVMe SSD	1	\$3,789.00	\$3,789.00
Installation / Configuration			\$1,500.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Notes:

Subtotal **\$5,289.00**  
 Approx Tax \$0.00  
**\$5,289.00**



CITY OF COUNCIL GROVE · 205 UNION STREET · PO BOX 313

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## Utilities Department Committee Recommendation

The Utilities Department Committee recommends a water and sewer rate increase of 3% based off the recommendation from the water and sewer rate analysis done in 2019 by Carl Brown with Getting Great Rates. The analysis calls for a water and sewer rate increase of 3% per year over the next 6 years and a new analysis in year 7.

- **Water Rates within the City** would go from \$5.41 per 1,000 gallons to \$5.57 per 1,000 gallons.
- **Sewer Rates within the City** would go from \$1.92 per 1,000 gallons to \$1.98 per 1,000 gallons.
- **Water Rate outside City** would go from \$10.82 per 1,000 gallons to \$11.14 per 1,000 gallons.
- **Sewer Rates outside the City** would go from \$3.83 per 1,000 gallons to \$3.94 per 1,000 gallons.

AN ORDINANCE SETTING RATES TO BE CHARGED FOR THE FACILITIES AND SERVICES MADE AVAILABLE BY THE WATER WORKS SYSTEM OF THE CITY OF COUNCIL GROVE, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF COUNCIL GROVE, KANSAS:

Section 1. PURPOSE. The purpose of this Ordinance is to adjust the minimum monthly charges for water services furnished to domestic, business, commercial and industrial water customers within and outside the city limits of Council Grove, Kansas.

Section 2. WATER RATES WITHIN CITY. The following shall be the schedule of monthly charges for water services furnished to domestic, business, commercial and industrial water customers within the city limits of Council Grove, Kansas, to-wit:

- (a) The monthly minimum charge shall be \$17.15;
- (b) The unit charge per 1,000 gallons, all volume, shall be \$5.57;
- (c) The System Development Fee shall be \$1,500.00.

Section 2. WATER RATES OUTSIDE CITY. The following shall be the schedule of monthly charges for water services furnished to domestic, business, commercial and industrial customers outside the city limits of Council Grove, Kansas, to-wit:

- (a) The monthly minimum charge shall be \$34.30;
- (b) The unit charge per 1,000 gallons, all volume, shall be \$11.14;
- (c) The System Development Fee shall be \$3,000.00.

Section 3. SEWER RATES WITHIN CITY. The following shall be a schedule of monthly charges for sewer services furnished by the water works systems of the City of Council Grove, Kansas, to-wit:

- (a) The monthly minimum charge shall be \$8.46;
- (b) The unit charge per 1,000 gallons shall be \$1.98;
- (c) The System Development Fee shall be \$1,500.00.

Section 4. SEWER RATES OUTSIDE CITY. The following shall be a schedule of monthly charges for sewer services furnished by the water works systems of the City of Council Grove, Kansas, to-wit:

- (a) The monthly minimum charge shall be \$16.91;
- (b) The unit charge per 1,000 gallons shall be \$3.94;
- (c) The System Development Fee shall be \$3,000.00.

Section 5. REPEAL. This Ordinance repeals Ordinance No. 2246 and any and all ordinances in conflict herewith.

Section 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its publication in the official city newspaper and shall commence with water consumption on April 4, 2023.

PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF COUNCIL GROVE THIS 4<sup>th</sup> day of April 2023.

\_\_\_\_\_  
Debi Schwerdtfeger  
Mayor

ATTEST:

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Nick Jones, City Manager