

City Council Meeting Minutes  
October 16, 2018

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order with the Pledge of Allegiance. Council members present were: Jesse Knight, Mark Berner, Mark Brooks, Keith Wessel, and Sharon Haun. Councilperson Jeff Blosser was absent. City Attorney Randy Heilman and City Administrator Nick Jones were also present. Others attending were: Diane Wolfe, Leland Dains, Building Inspector Larry Siegrist, Marcus Hernandez, and Megan Glotzbach.

**PUBLIC COMMENT PERIOD I**

Diane Wolfe, representing the Council Grove/Morris County Chamber, noted the Christmas Lights on Main Street need to be replaced. Ms. Wolfe noted the Chamber is having a fundraiser to raise money to replace the lights. The Fundraiser is fresh evergreens and have to be ordered by Candlelight Charm on November 3, 2018.

Leland Dains, representing DK Promotions, proposed having the 2019 and possibly 2020 and 2021 Dirty Kansa come through Council Grove. They are currently looking at bringing them in from the south and the riders could be coming into the City as early as 8:30 A.M. and as late as 10:00 A.M. If the City agrees with the proposal, Mr. Dains noted DK Promotions would like to request Police assistance and extra trash receptacles. DK Promotions is hoping to use the High School as a camping area for the rider's crew, have an EMS on standby as the riders come into town, and have a sheriff at the Highway 56 crossing just east of town. Mr. Dains requested the City assist in communicating with the High School and the County to request the other items they will be needing assistance with (i.e. using the High School for camping, having an EMS present, and a sheriff at the Highway 56 crossing.) Mr. Dains noted DK Promotions will have a formal idea of what will be need from the City and County in November 2018. After discussion Councilperson Jesse Knight made a motion to allow the City Administrator to work with DK Promotions for the 2019 Dirty Kansa first stop. Councilperson Keith Wessel seconded the motion and the Council voted 5-0 in favor. Motion carried.

**CONSENT AGENDA**

Councilperson Mark Brooks made a motion to approve the Consent Agenda as presented in the packet. Councilperson Sharon Haun seconded the motion. The consent agenda consisted of:

- October 16, 2018 Minutes.
- October 16, 2018 to Current Appropriations.
- City Lake Cabin Transfers: D-32 from Bryan & Kristine Mehl to Jolene Fox Living Trust, St. Mary's, KS  
I-26 from Joseph & Kathryn Harris to GHK Investments LLC,  
Manhattan, KS

The Council voted 5-0 in favor. Motion carried.

**OLD BUSINESS**

- **14 N. Neosho Update**  
City Administrator Nick Jones noted KDHE has approved the permit. A quote from Sawyer Construction has been received for compacting and hauling in material for \$9,000.00. City Administrator Jones noted Mr. Sawyer hopes to have it completed by the first of the year.
- **Riverwalk Steps: Update**  
City Administrator Nick Jones noted he and Councilperson Jeff Blosser met with Chris Hartman to receive a quote to complete the stairs. Sawyer Construction will be working with Hartman Masonry to complete the Riverwalk stairs and dirt work around them. City Administrator Jones noted some stones from the Girl Scout Cabin will be used for the stairs, cut and taken apart by Hartman Masonry. Councilperson Mark Brooks requested some stones from the Girl Scout Cabin be saved for the Amphitheater.
- **Elm Creek Dike Repair: Update**  
City Administrator Nick Jones noted Randy Foster has agreed to allow the City to access Elm Creek through his property. Mr. Foster requested the City do not remove trees unless needed, block off access after the project is complete, and clean up and repair any damage caused.
- **Ben I. Smith: Snack Shack**

City Administrator Nick Jones noted Hartman Masonry has cut the back portion of the building leaving the back wall with the meters mounted. City Crews will begin tear down around the end of this week and the first part of next week.

- **Riverwalk – Girl Scout Cabin**

Councilperson Jesse Knight noted the Girl Scout Cabin needs to be removed prior to 2019 Washunga Days because it will restrict the plans the Committee have for next year. Currently waiting on a quote from Hartman Masonry for removal of the Cabin.

#### **NEW BUSINESS**

- **Data Technologies: Receipts Management Credit Card Interface Software**

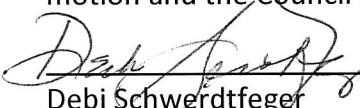
City Administrator Nick Jones noted our current method of processing credit cards is not in PCI compliance due to the card reader not being connected to the computer. City Administrator Jones noted there have been some errors regarding the wrong amount entered, posting to the wrong account, or misplacing the receipts. City Administrator Jones noted a Receipts Management Credit Card Interface Software from Data Tech will cost \$1,437.50. Data Tech recommends the City use Forte for the merchant services. Forte uses an automatic Service fee pricing option charging a 2.50% fee with a minimum fee of \$1.95. The City will need to purchase two terminals and cables at a total cost of \$622.95. After discussion Councilperson Sharon Haun made a motion to purchase the Interface Software, Terminals and cables at a total cost of \$2,060.45. Payment will come from Infrastructure. Councilperson Jesse Knight seconded the motion and the Council voted 5-0 in favor. Motion carried.

#### **GOVERNING BODY COMMENTS**


- Councilperson Jesse Knight – Nothing
- Councilperson Mark Berner – Nothing
- Councilperson Jeff Blosser – Absent
- Councilperson Mark Brooks noted he had a good experience at the League Conference. Councilperson Brooks inquired about payments missing from the City Hall Dropbox. City Administrator Nick Jones noted the thefts are being looked into. Councilperson Brooks noted the next batch of historic signs are almost ready to go out.
- Councilperson Keith Wessel noted it was nice to see a letter to the editor showing a positive outlook about Council Grove.
- Councilperson Sharon Haun noted there will be a Riverwalk meeting at City Hall next Tuesday October 23, 2018 at 5:00 P.M.
- City Attorney Randy Heilman noted Kerry Long wishes to appeal a dangerous tree violation and will need a hearing for the appeal. After discussion Councilperson Jesse Knight made a motion to have a hearing for Kerry Long's E. Conn address dangerous tree appeal. Councilperson Mark Brooks seconded the motion and the Council voted 5-0 in favor.
- City Administrator Nick Jones noted all equipment for sale on Purplewave has sold.
- Mayor Debi Schwerdtfeger appointed the following to Riverwalk Committee; Sharon Haun & Julie Hower as Co-Chairs, Tim Tyner, Cheryl Hayes, Diane Wolfe, Scott Allen, Ricci Ziegler, Daryl Bryant, Nick Jones, Jeff Blosser, Mark Brooks, Jesse Knight, and Debi Schwerdtfeger. Councilperson Keith Wessel confirmed the appointments. Councilperson Mark Berner seconded the confirmations and the Council voted 5-0 in favor. Motion carried.  
Mayor Schwerdtfeger congratulated Payroll/Appropriations Clerk Megan Glotzbach on her engagement.

#### **ADJOURNMENT**

Councilperson Keith Wessel made a motion to adjourn. Councilperson Jesse Knight seconded the motion and the Council voted 5-0 in favor. Motion carried.

  
Debi Schwerdtfeger Mayor

ATTEST:

  
Nick Jones City Administrator

