

City Council Meeting Minutes  
April 3, 2018

**WELCOME AND CALL TO ORDER**

Mayor Debi Schwerdtfeger called the regular City Council Meeting to order with the Pledge of Allegiance. Council members present were: Jesse Knight, Mark Berner, Jeff Blosser, Mark Brooks, Keith Wessel, and Sharon Haun. City Attorney Randy Heilman and City Administrator Nick Jones were also present. Others attending were: Robert Herbig, Larry Berner, Josh Sciacca, Jan Sciacca, Vivian Stacey, Jo King, Kay Hutchinson, Jason Ziegler, Kelley Judd, Loretta Davis, Tammy Cobb, Edith Stahl, Dusty Manson, Road & Parks Superintendent Jeff Barbo, Building Inspector Larry Siegrist, Deputy Building Inspector James Masters, Recreation Director Justin Carlson, Marcus Hernandez, and Megan Glotzbach.

**PUBLIC COMMENT PERIOD I**

Jo King requested a porta-pot at Greenwood Commentary during Memorial Day weekend because the restrooms at Greenwood are not in very good shape. City Administrator Nick Jones noted the Street Crews will look into it. Mrs. King noted a recently received letter from the Water Department regarding the water quality stated the issue was during the fourth quarter of 2017. She inquired why it was sent out so late. Councilperson Jesse Knight suggested that City Administrator Nick Jones to look into it.

**CONSENT AGENDA**

Councilperson Sharon Haun made a motion to approve the Consent Agenda as presented in the packet. Councilperson Jeff Blosser seconded the motion. The consent agenda consisted of:

- March 20, 2018 Minutes.
- March 20, 2018 to Current Appropriations.
- Lake Cabin Transfer: C-21 from Gregg & Madonna Howell to Jon David & Lynn LaRue Wagner, Doge City, KS.

The Council voted 6-0 in favor. Motion carried.

**OLD BUSINESS**

- **Westar Energy Permanent Easement Offer**  
City Administrator Nick Jones reported Westar marked the area for the easement and discovered it would intersect with another company's line. Westar will be contacting that company to discuss the issue.
- **4<sup>th</sup> of July Celebration**  
City Administrator Nick Jones noted EMC Insurance doesn't have an issue with Fireworks being sold within City Limits. Tyner Insurance recommends requiring a minimum of \$500,000.00 proof of insurance when purchasing a Fireworks permit. City Administrator Jones noted Kansas Law states the sale of retail Fireworks can begin on June 27<sup>th</sup> and end on July 5<sup>th</sup>. Also the Kansas Fire Marshall's Office does not regulate when consumer fireworks can be discharged. Councilperson Jesse Knight noted the 4<sup>th</sup> of July Committee is recommending to allow the selling of Fireworks within City Limits from June 27<sup>th</sup> to July 5<sup>th</sup> and allow discharging of fireworks for the same time frame with quiet hours starting at 10:00 P.M. from June 27<sup>th</sup> to July 2<sup>nd</sup> and 5<sup>th</sup> and at midnight for July 3<sup>rd</sup> and 4<sup>th</sup>. Councilperson Mark Brooks made a motion to allow the sale of Firework within City Limits from June 27<sup>th</sup> to July 5<sup>th</sup>; allow Fireworks to be discharged from June 27<sup>th</sup> to July 5<sup>th</sup> with quiet hours starting at 10:00 P.M. for June 27<sup>th</sup> to July 2<sup>nd</sup> & 5<sup>th</sup> and at midnight on July 3<sup>rd</sup> and 4<sup>th</sup>; the sale of Fireworks will only be allowed in Commercial zoned areas, 100 ft. away from any residential structure, and following all Fire Marshall Regulations; proper permit application with \$100.00 permit fee; and liability insurance as recommended. Councilperson Mark Berner seconded the motion and the Council voted 4-2 in favor with Councilpersons Jeff Blosser and Keith Wessel opposed. Motion carried.
- **Data Technologies Contract**  
City Administrator Nick Jones reviewed the Data Technologies as presented in the Packet. After discussion Councilperson Keith Wessel made a motion to approve the Data Technologies Contract with initial fee payment of \$38,875.00 coming out of Infrastructure. Councilperson Jesse Knight seconded the motion and the Council voted 6-0 in favor. Motion carried.

## **NEW BUSINESS**

- **Citizens Bank – Presentation of Services**

Dusty Manson, representing Citizens Bank, gave a presentation of the services offered at Citizens Bank. Mr. Manson noted they focused on customer service and thanked the Council for the opportunity to show what they can do for the City.

- **Council Grove Lake Association**

Robert Herbig, Council Grove Lake Association President, noted the Lake residents are getting ready for the Spring Clean-up and inquired if the burn pile will be open for Lake Residents to use. Road & Parks Superintendent Jeff Barbo noted the burn pile was closed to Lake Residents because plastic bags of leaves were being disposed of there and it would be up to the Council if they wished to reopen it. Mr. Herbig thanked City Administrator Nick Jones and Road & Parks Superintendent Jeff Barbo for repairing the City Lake Signs and would like to help with landscaping around the signs.

- **Blighted Structure Committee Recommendations**

Deputy Building Inspector James Masters presented the Blighted Structure Committee Recommendations. City Attorney Randy Heilman has prepared Public Hearings Resolutions for each of the properties.

- a. 414 W. Main St. – Owner: William & Carol Cummings and Laura Cummings.

Recommendation by inspector – Repair of Structure

- Deputy Building Inspector Masters noted no progress has been made. After discussion Councilperson Jeff Blosser made a motion to approve the Resolution as prepared. Councilperson Sharon Haun seconded the motion and the Council voted 6-0 in favor. Motion carried.

Resolution # 040318-01

- b. 511 Columbia St. – Owner: Vivian Stacey

Recommendations by inspector – Repair of Structure

- Deputy Building Inspector Masters noted a building permit has been submitted but no progress has been made. Vivian Stacey, owner of the structure, was present and noted she had a contractor but they have backed out and she requests more time to gather funding and a contractor. Deputy Building Inspector Masters noted Flint Hills Rebuilders may be able to assist her. After discussion Councilperson Mark Brooks made a motion to revisit this property in six months. Councilperson Keith Wessel seconded the motion and the Council voted 6-0 in favor. Motion carried.

- c. 000 S. 7<sup>th</sup> St. – Owner: David Henson, Jr. and Terrah McFadden

Recommendations by inspector – Demolition of Structure

- Deputy Building Inspector Masters noted the roof has been removed but no other progress has been made. After discussion Councilperson Jeff Blosser made a motion to approve the Resolution as prepared. Councilperson Mark Berner seconded the motion and the Council voted 6-0 in favor. Motion carried.

Resolution #040318-02

- d. 113 Railroad Ave. – Owner: Carl Watson

Recommendations by inspector – Demolition of Addition and Repair of House

- Deputy Building Inspector Masters noted the owner has contacted him and is moving forward to change the addition to a wood shed and have Hartman Masonry give an option on brick repair on the House. After discussion Councilperson Mark Brooks made a motion to approve the Resolution as prepared. Councilperson Jeff Blosser seconded the motion and the Council voted 6-0 in favor. Motion carried.

Resolution #040318-03

- e. 225 E. Conn St. – Owner: Kerry Long

Recommendations by inspector – Repair of Structure

- Deputy Building Inspector Masters noted no progress has been made. After discussion Councilperson Keith Wessel made a motion to approve the resolution as prepared. Councilperson Jeff Blosser seconded the motion and the Council voted 6-0 in favor. Motion carried.

- **Council Grove Recreation Board Recommendations**

Recreation Director Justin Carlson presented the Recreation Board Recommendations. The Board recommends for the Aquatic Center to raise daily cash entry to \$4.00 for ages two and up, create an individual season pass for \$60.00, and a 20 ticket book for \$60.00. After discussion Councilperson Jeff Blosser made a motion to approve the Recreation Board Recommendations as presented. Councilperson Sharon Haun seconded the motion and the Council voted 6-0 in favor. Motion carried. Recreation Director Carlson noted the Recreation Board also recommends a pay increase of \$1.00 for Cassie Owen, Aquatic Center Manager, from \$12.50 to \$13.50 with \$0.50 for merit and \$0.50 for increased responsibility. Recreation Director Carlson noted Cassie Owen will be taking over concessions ordering and scheduling duties and will not hire a Concessions Supervisor. Councilperson Mark Brooks approved the pay increase of \$1.00 for Cassie Owen. Councilperson Jesse Knight seconded the motion and the Council voted 6-0 in favor. Motion carried. Mayor Debi Schwerdtfeger appointed Hattie Spicer and Madison Bolen as Aquatic Center Assistant Managers at \$9.91/hour. Councilperson Jeff Blosser confirmed the appointments. Councilperson Keith Wessel seconded the confirmation and the Council voted 6-0 in favor. Motion carried.

- **Planning & Zoning – 3 mile Zoning Recommendations**

Building Inspector Larry Siegrist noted the Planning & Zoning Commission recommends zoning the entire three mile extraterritorial property as Agricultural with the exception of the City Lake Park and the Federal Reservoir. Building Inspector Siegrist also noted Planning & Zoning recommend the Council have the Zoning Appeals Board in place prior to the zoning the area.

- **Streets & Parks Recommendation – Appointment of Dale Everett to Maintenance 1C**

Mayor Debi Schwerdtfeger appointed Dale Everett to Maintenance 1C at \$12.61/hour. Councilperson Jeff Blosser confirmed the Appointment. Councilperson Jesse Knight seconded the confirmation and the Council voted 6-0 in favor. Motion carried.

- **15 Minute Executive Session – Attorney Client Privilege – to discuss Blighted Structures**

Councilperson Jesse Knight made a motion to go into a 15 Minute Executive Session – Attorney Client Privilege – to discuss blighted structures. Those to attend are the full Council present, Mayor Debi Schwerdtfeger, City Attorney Randy Heilman, City Administrator Nick Jones, and Building Inspector Larry Siegrist. Councilperson Jeff Blosser seconded the motion and the Council voted 6-0 in favor.

Upon return Councilperson Mark Brooks made a motion to go into a 15 Minute Executive Session – Attorney Client Privilege – to discuss blighted structures. Those to attend are the full Council present, Mayor Debi Schwerdtfeger, City Attorney Randy Heilman, City Administrator Nick Jones, and Building Inspector Larry Siegrist. Councilperson Jesse Knight seconded the motion and the Council voted 6-0 in favor.

Upon return Councilperson Jesse Knight made a motion to have a Work-Study regarding the Stella and possible remedies for the structure at City Hall on May 22, 2018 at 5:30 P.M. and place a notice in the local newspaper regarding the Work-Study. Councilperson Mark Brooks seconded the motion and the Council voted 6-0 in favor. Motion carried.

#### **GOVERNING BODY COMMENTS**

Councilperson Jesse Knight noted unused Fire Equipment needs to be listed for sale and would like to see that happen by the end of May.

Councilperson Jeff Blosser noted the County will be getting bids for Bridge Deck Analysts and will add the north City Bridge to get a cost estimate.

Councilperson Blosser noted grant applications have been submitted for the Ben I Smith renovations.

City Attorney Randy Heilman noted he has prepared a Quitclaim Deed to release the easement on Neosho Plaza.

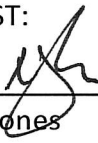
City Administrator Nick Jones noted Dale Everett's Anniversary Date was March 2, 2018 and the Council would need to vote to have the pay increase backdated to March 7, 2018, the start of the next pay period after his anniversary. Councilperson Mark Brooks made a motion to backdate Dale Everett's pay increase to March 7, 2018. Councilperson Sharon Haun seconded the motion and the Council voted 6-0 in favor. Motion carried.

City Administrator Jones noted the Fire Department has received a \$4,800.00 gift for Grain Bin Extraction equipment from Frontier Farm Credit.

**ADJOURNMENT**

Councilperson Jesse Knight made a motion to adjourn. Councilperson Mark Brooks seconded the motion and the Council voted 6-0 in favor. Motion carried.

  
Debi Schwerdtfeger Mayor

ATTEST:  
  
Nick Jones City Administrator

